

**FOR IMMEDIATE RELEASE:**

**March 13, 2024**

**For More Information:**

**Kenneth C. Bruderle, Township Supervisor**

**847-741-2045**

**Ken.Bruderle@ElginTownship.com**

**ELGIN TOWNSHIP COMMITTEE ON SENIORS**  
**FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP**  
**REQUEST FOR PROPOSALS**

**Elgin Township, IL** — Elgin Township's Committee on Seniors announces Request for Proposals (RFP) to fund programs for seniors residing in Elgin Township. The request for funding is restricted to supporting the following services within the five (5) broad categories: (1) Transportation; (2) Wellness; (3) Age in Place; (4) Legal and Financial Management; and (5) Socialization. Only Nonprofit Agencies that have had 501(c)(3) status for at least one year may apply in one or more than one category but must submit a separate proposal for each category. Proposals are due by April 30, 2024.

“The process of allocating the funds from the Elgin Township Senior Referendum starts with the Committee on Seniors. The Committee on Seniors accepts, processes, and reviews the applications. They then ask the agencies questions, deliberate, and make recommendations to the Elgin Township Board. The Elgin Township Board may accept the recommendations as presented or make any necessary modifications. Funds are distributed through service agreements that include built-in accountability milestones,” said Supervisor Ken Bruderle.

The members of the Committee on Seniors are appointed volunteers and residents from Elgin Township. The Committee meets monthly on the fourth Thursday of each month at 6 p.m. at the Elgin Township Offices and broadcast via Zoom video conference.

*The Mission of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.*

*The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.*

Additionally, the Committee on Seniors continue to look for gaps in services, to improve the level of services, and to fill additional needs of Elgin Township seniors via both direct and indirect offerings.

For additional information and to receive a copy of the Request for Proposal, please send an email to: [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com).

# ELGIN TOWNSHIP COMMITTEE ON SENIORS

[jeanette@elgintownship.com](mailto:jeanette@elgintownship.com)

## FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

### REQUEST FOR PROPOSALS

**The Mission** of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.

**The Vision** of the **Elgin Township** Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township Senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

#### **Proposal Format and Requirements:**

The request for funding is restricted to supporting senior U.S. citizens and senior legal U.S. residents in Elgin Township remaining independent and to age in place and outlines one of the following services within the five (5) broad categories:

- Transportation
- Wellness
- Age in Place
- Legal and Financial Management
- Socialization

Eligibility requirements include:

- Presentation before the Committee on Seniors
- Copy of IRS tax-exempt Letter of Determination regarding current 501(c)(3) designation by the IRS
- Copy of certificate of good standing by the Office of the Illinois Secretary of State
- Proof of current registration and compliance with the reporting requirements of the Attorney General of Illinois

*Proof of each (IRS determination letter, listing on the Attorney General's Charitable Database, Secretary of State's Certificate of Good Standing) is required to be submitted with this application. Additionally, your agency **MUST** be deemed "current" by these entities **AT THE TIME OF APPLICATION** in order to have your application considered.*

**Please provide a proposal of seven pages or less that follows the attached application.**

**Please note: Funds are distributed through service agreements that include built-in accountability milestones.**

**Proposals are due no later than close of business (4:00 p.m.) on April 30, 2024.**

**Please submit your application to [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com) or 8 hard copies to Elgin Township Committee on Seniors, 729 S. McLean Blvd Elgin, IL 60123**

**For additional information, please email [jeanette@ElginTownship.com](mailto:jeanette@ElginTownship.com) or call 847-741-2045.**

# ELGIN TOWNSHIP COMMITTEE ON SENIORS

[jeanette@elgintownship.com](mailto:jeanette@elgintownship.com)

## FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

### PROPOSALS SCHEDULE

April 2, 2024:	FY2025 RFP Issued
April 30, 2024:	Proposals due
May 1, 2024:	Proposals distributed to Committee on Seniors members for review
**May 23, 2024:	Agency presentations to Committee on Seniors (Township Board invited to attend). Discussion of proposals and approval of recommendations to Township Board for awarding (with possible attendance by members of the Elgin Township Board)
June 10, 2024:	Committee on Seniors' presentation to Elgin Township Supervisor and Trustees at monthly board meeting
June 10, 2024:	Request for Board approval of Committee on Seniors' recommendation on funding at Township Board meeting
*June 11-28, 2024:	RFP applicants notified by e-mail on decision to award funding
July 8, 2024:	Previous fiscal year's approved funding recipients must electronically send their final report to Elgin Township Administrator
December 2024:	Current fiscal year's approved funding recipients must electronically send their mid-year report due to Elgin Township Administrator

\* Target date

\*\* May need extra meeting in May