

FOR IMMEDIATE RELEASE:

March 13, 2023

For More Information:

Kenneth C. Bruderle, Township Supervisor

847-741-2045

Ken.Bruderle@ElginTownship.com

ELGIN TOWNSHIP COMMITTEE ON SENIORS
FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP
REQUEST FOR PROPOSALS

Elgin Township, IL — Elgin Township's Committee on Seniors announces Request for Proposals (RFP) to fund programs for seniors residing in Elgin Township. The request for funding is restricted to supporting the following services within the five (5) broad categories: (1) Transportation; (2) Wellness; (3) Age in Place; (4) Legal and Financial Management; and (5) Socialization. A Nonprofit 501(c)3 Agency can apply for more than one category but must submit a separate proposal for each category. Proposals are due no later than close of business on May 5, 2023.

“The process of allocating the funds from the Elgin Township Senior Referendum starts with the Committee on Seniors. The Committee on Seniors accepts, processes, and reviews the applications. They then ask the agencies questions, deliberate, and make recommendations to the Elgin Township Board. The Board may accept the recommendations as presented or make any necessary modifications. Funds are distributed through service agreements that include built-in accountability milestones,” said Supervisor Ken Bruderle.

The members of the Committee on Seniors are appointed volunteers from Elgin Township who first started meeting in September of 2018. The Committee meets monthly on the fourth Thursday of each month at 6 p.m., either in person at the Elgin Township Offices or due to COVID-19, via Zoom video conference.

The Mission of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.

The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

For additional information and to receive a copy of the Request for Proposal, please send an email to: jeanette@ElginTownship.com.

ELGIN TOWNSHIP COMMITTEE ON SENIORS

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FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

REQUEST FOR PROPOSALS

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Proposal Format and Requirements:

The request for funding is restricted to supporting senior U.S. citizens and senior legal U.S. residents in Elgin Township remaining independent and to age in place and outlines one of the following services within the five (5) broad categories:

- Transportation
- Wellness
- Age in Place
- Legal and Financial Management
- Socialization

Eligibility requirements include:

- Presentation before the Committee on Seniors
- Copy of IRS tax-exempt Letter of Determination regarding current 501(c)(3) designation by the IRS
- Copy of certificate of good standing by the Office of the Illinois Secretary of State
- Proof of current registration and compliance with the reporting requirements of the Attorney General of Illinois

Please provide a proposal of seven pages or less that follows the attached application.

Please note: Funds are distributed through service agreements that include built-in accountability milestones.

Proposals are due no later than close of business (4:00 p.m.) on May 05, 2023.

**Please submit 8 hard copies to Elgin Township Committee on Seniors,
729 S. McLean Blvd Elgin, IL 60123**

**or via jeanette@ElginTownship.com For additional information, please email to:
jeanette@ElginTownship.com.**

ELGIN TOWNSHIP COMMITTEE ON SENIORS

jeanette@ElginTownship.com

FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

PROPOSALS SCHEDULE

March 13, 2023:	2023-2023 RFP Issued
May 5, 2023:	Proposals due by end of business day (4:00 p.m.)
May 8, 2023:	Proposals distributed to Committee on Seniors members for review
**May 25, 2023:	Agency presentations to Committee on Seniors (Township Board invited to attend). Discussion of proposals and approval of recommendations to Township Board for awarding
June 12, 2023:	Committee on Seniors' presentation to Elgin Township Supervisor and Trustees at monthly board meeting
June 12, 2023:	Request for Board approval of Committee on Seniors' recommendation on funding at Township Board meeting
*June 13-30, 2023:	RFP applicants notified by e-mail on decision to award funding
*July 5, 2023:	3rd Year (2021-2023) approved grant recipients must electronically send their final report to Elgin Township Supervisor
*December 2023:	4th Year (2023-2023) approved grant recipients must electronically send their mid-year report due to Elgin Township Supervisor

* Target date

** May need extra meeting on May 24th (TBA)