

Elgin Township Community Mental Health Board Emergency Funding Guidelines

Elgin Township Community Mental Health Board Mission

The Elgin Mental Health Board responsibly contracts for high quality mental health, substance use, and developmental disability treatment, prevention, and support services for residents of Elgin Township and enhances local collaboration of care

Elgin Township Community Mental Health Board Vision

- Envisions a full range of high quality, coordinated mental health services based on assessment of needs to make a positive difference in the quality of life of Elgin Township residents.
- Believes the residents that receive funded services are central to all aspects of service delivery. The Mental Health Board expects that service delivery will remain client centered rather than focused on program needs.
- As fiscal agents of Elgin Township's mental health tax funds, the Mental Health Board is committed to both sound fiscal management and clear communication.
- Emphasizes collaboration, cooperation and networking.
- Is committed to providing leadership of a coordinated mental health service system with ongoing communications among funders, service providers, advocates, recipients, and residents.

Emergency Service Funding

The Community Mental Health Board will release a Notice of Funding Opportunity to the community in October 2025 that will be available on a rolling basis. Applicant agencies must serve Elgin Township residents in direct or prevention of mental health, substance use, or developmental disability services. **Funds may not exceed \$25,000 per agency per**

year and only unbudgeted expenses will be considered. In order to qualify, service providers must be able to present detailed agency budget and revenue sources, proof of 501(c)3 non-profit status, a sustainability plan, and if new to the Mental Health Board, a letter of support. All Emergency requests must present their application to the Board as well. It is imperative that applicants understand that to expedite the process of Emergency requests, the Mental Health Board chair may need to call a special meeting which requires a 48 hour notice per the Open Meetings Act. Awards will be allocated at the soonest Mental Health Board meeting and funds will be released within one month.