

**708 Community Mental Health Board Meeting
729 S Mclean Blvd, Elgin, IL
Meeting of Dec 7, 2022 Minutes**

The meeting of the Elgin Township 708 Community Mental Health Board was held in the lower level of the Township Building. The meeting was called to order by Board Chairman Sosnowski at 7:01 p.m. Chairman Sosnowski led the Pledge of Allegiance.

Roll Call: Board Members Chairman Andrew Sosnowski, Vice Chairman Michael Warren, Secretary Farrah Stephen, Michelle Diaz, Blaine Miner, and Suzanne Rozycki were present. Trustee Alex Lopez was absent. **Quorum was established**

General Announcements: None

A. Approval of Minutes- .A motion was made by Mr. Miner to approve the minutes. Ms. Diaz seconded the motion. The motion passed 6-0-0.

B. New Business

1. Introduction of Ms. Amada Teachout- Ms. Teachout's resume and contract was presented for board members to review. She will be a consultant for the board and play a key role in guiding the board in setting up its required documents and completing the required assessment.

2. Request for Funding from Elgin Township- The 708 board will be requesting a loan from Elgin Township to hire Ms. Teachout and to complete the required assessment. Mr. Warren made a motion to request \$20,000 from the Elgin Township Board. Ms Rozycki seconded the motion. The motion passed 6-0-0.

Mr. Warren made a motion to empower Chairman Sosnowski to engage in a request for deliverables pertaining to the loan. Mr. Miner seconded the motion. The motion passed 6-0-0.

3. Engagement of Consultant, Pursuit to Availability of Funding- Ms. Teachout's role will be more clearly defined once the amount of funding is known.

C. Board Member Comments- None

E. Recognize Public Comments- None

F. Announcements- The required sexual harassment prevention training needs to be completed by all members of the board as soon as possible. Deputy Clerk Jeanette Mihalec will email out the required information. The next regular meetings are set for Jan. 18, 2023, Feb. 15, 2023, and March 15, 2023, at 7:00 p.m. at the Township Offices, 729 S. McLean Blvd., Elgin, IL 60123.

G. Adjournment/Recess: Ms. Diaz moved to adjourn. Second by Mr. Miner. The motioned carried 6-0-0. Meeting adjourned at 8:22.

Respectfully submitted by Secretary Farrah Stephen

Farrah Stephen, Board Secretary

Date