

**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No. 20-01**

An ordinance appropriating for all town purposes for Elgin  
Township, Kane County, Illinois, for the fiscal year beginning  
April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Elgin Township,  
Kane County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized  
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of  
Elgin Township, be and the same are hereby appropriated for the  
town purposes of Elgin Township, Kane  
County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020  
and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures  
is hereby adopted for the following funds,

General Town

Illinois Municipal Retirement Fund

General Assistance

Senior Citizens Services

10 <u>GENERAL TOWN FUND</u>		<u>2019-2020</u> <u>Budgeted</u>	<u>2020-2021</u> <u>Budgeted</u>
<b>BEGINNING BALANCE</b>	April 1, 2020	\$ 154,134	\$ 1,618,698
<b><u>REVENUES</u></b>			
400	Property Tax	\$ 1,729,419	\$ 1,764,010
404	Replacement Tax	\$ 105,000	\$ 120,000
408	Interest Income	\$ 30,000	\$ 25,000
407	Passport Income	\$ 8,000	\$ 5,000
410	Miscellaneous Income	\$ 18,000	\$ 15,000
418	TOIRMA Refund	\$ 4,918	\$ 4,918
	<b>TOTAL REVENUES:</b>	<b>\$ 1,895,337</b>	<b>\$ 1,933,928</b>
	<b>TOTAL FUNDS AVAILABLE:</b>	<b>\$ 2,049,471</b>	<b>\$ 3,552,626</b>
<b><u>EXPENDITURES</u></b>			
	Administration	\$ 1,522,200	\$ 1,543,200
	Assessor	\$ 582,490	\$ 593,413
		\$ 2,104,690	\$ 2,136,613
	<b>TOTAL EXPENDITURES:</b>	<b>\$ 2,104,690</b>	<b>\$ 2,136,613</b>
	<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 2,104,690</b>	<b>\$ 2,136,613</b>
<b>ENDING BALANCE</b>	March 31, 2021	\$ (55,219)	\$ 1,416,013

101	<b><u>ADMINISTRATION</u></b>	<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>
		<b><u>Budgeted</u></b>	<b><u>Budgeted</u></b>
	<b><u>PERSONNEL</u></b>		
500	Salaries	\$ 425,000	\$ 425,000
502	Health Insurance	\$ 105,000	\$ 105,000
504	Unemployment Insurance	\$ 200	\$ 200
506	Worker's Compensation		
508	Social Security Contribution	\$ 31,000	\$ 33,000
		\$ 561,200	\$ 563,200
	<b><u>CONTRACTUAL SERVICES</u></b>		
516	Maintenance Service/Supplis-Vehicle	\$ 2,000	\$ 1,000
518	Maintenance Service-Grounds	\$ 10,000	\$ 10,000
520	Maintenance Service-Building	\$ 20,000	\$ 15,000
522	Maintenance Service-Equipment	\$ 25,000	\$ 25,000
524	Accounting Service	\$ 10,000	\$ 11,000
526	Legal Service	\$ 7,000	\$ 5,000
528	Postage	\$ 3,500	\$ 3,500
530	Telephone	\$ 14,000	\$ 9,000
532	Publishing	\$ 1,500	\$ 2,000
534	Printing/ Public Relations	\$ 13,000	\$ 10,000
536	Dues	\$ 6,000	\$ 6,000
538	Travel/ Training	\$ 10,000	\$ 10,000
540		\$ -	\$ -
542	Utilities	\$ 19,000	\$ 18,000
544	Worker's Compensation/Liability Insurance	\$ 35,000	\$ 35,000
550	Battery Recycling	\$ 15,000	\$ 15,000
570	Contract Payment- Ride in Kane	\$ 2,500	\$ 2,000
		\$ 193,500	\$ 177,500
	<b><u>COMMODITIES</u></b>		
560	Office Supplies	\$ 12,000	\$ 12,000
	Operating Supplies		
		\$ 12,000	\$ 12,000
	<b><u>CAPITAL OUTLAY</u></b>		
574	Transfer - General Assistance	\$ 80,000	\$ 100,000
579	Building Reserve	\$ 100,000	\$ 50,000
599	Contingencies	\$ 5,000	\$ 5,000
		\$ 185,000	\$ 155,000
	<b><u>OTHER EXPENDITURES</u></b>		
580	Miscellaneous Expense	\$ 500	\$ 500
604	Social Service Agency Misc. Grants	\$ 450,000	\$ 500,000
608	Community Room Expenses/Supplies	\$ 10,000	\$ 10,000
610	Youth Programs	\$ 110,000	\$ 125,000
		\$ 570,500	\$ 635,500

**TOTAL ADMINISTRATION:** \$ 1,522,200 \$ 1,543,200

		<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>
		<b><u>Budgeted</u></b>	<b><u>Budgeted</u></b>
102	<b><u>ASSESSOR</u></b>		
	<b><u>PERSONNEL</u></b>		
500	Salaries	\$ 345,480	\$ 352,390
502	Health Insurance	\$ 113,360	\$ 119,028
504	Unemployment Insurance	\$ 800	\$ 800
508	Social Security Contribution	\$ 26,000	\$ 26,000
		\$ 485,640	\$ 498,218
	<b><u>CONTRACTUAL SERVICES</u></b>		
522	Maintenance Service-Equipment	\$ 28,450	\$ 32,795
524	Maintenance Service-Vehicle	\$ 3,000	\$ 3,000
528	Postage	\$ 400	\$ 400
530	Telephone	\$ 6,100	\$ 6,100
532	Publishing	\$ 200	\$ 200
534	Printing	\$ 500	\$ 500
536	Dues	\$ 2,000	\$ 2,000
538	Travel Expenses	\$ 6,100	\$ 6,100
540	Training	\$ 4,500	\$ 4,500
541	Publications	\$ 600	\$ 600
		\$ 51,850	\$ 56,195
	<b><u>COMMODITIES</u></b>		
560	Office Supplies	\$ 4,000	\$ 4,000
	<b><u>CAPITAL OUTLAY</u></b>		
578	Equipment- Computer	\$ 10,000	\$ 14,000
582	Vehicle		
	<b><u>OTHER EXPENDITURES</u></b>		
599	Contingencies	\$ 2,000	\$ 2,000
580	Professional Services	\$ 29,000	\$ 19,000
		\$ 31,000	\$ 21,000
	<b>TOTAL ASSESSOR:</b>	<b>\$ 582,490</b>	<b>\$ 593,413</b>

		<u>2019-2020</u>	<u>2020-2021</u>
		<u>Budgeted</u>	<u>Budgeted</u>
300	<b><u>ILLINOIS MUNICIPAL RETIREMENT FUND</u></b>		
	<b>BEGINNING BALANCE</b>	April 1, 2020 \$ 12,945	\$ 104,059
	<b><u>REVENUES</u></b>		
400	Property Tax	\$ 75,015	\$ 76,537
	Replacement Tax		
408	Interest Income	\$ 2,000	\$ 2,000
	<b>TOTAL REVENUES:</b>	\$ 77,015	\$ 78,537
	<b>TOTAL FUNDS AVAILABLE:</b>	\$ 89,960	\$ 182,596
	<b><u>EXPENDITURES</u></b>		
	<b><u>PERSONNEL</u></b>		
510	Retirement Contribution	\$ 85,000	\$ 75,000
	<b>ENDING BALANCE</b>	March 31, 2021 \$ 4,960	\$ 107,596

200 <u>GENERAL ASSISTANCE FUND</u>		<u>2019-2020</u> <u>Budgeted</u>	<u>2020-2021</u> <u>Budgeted</u>
<b>BEGINNING BALANCE</b>	April 1, 2020	\$ 80,109	\$ (80,974)
<b><u>REVENUES</u></b>			
400	Property Tax	\$ 150,009	\$ 153,030
403	Interfund - General Town	\$ 120,000	\$ 100,000
408	Interest Income	\$ 1,500	\$ 500
410	Miscellaneous Income	\$ 35,000	\$ 30,000
412	Reimb. Other Townships	\$ 10,000	\$ 10,000
	<b>TOTAL REVENUES:</b>	<b>\$ 316,509</b>	<b>\$ 293,530</b>
	<b>TOTAL FUNDS AVAILABLE:</b>	<b>\$ 396,618</b>	<b>\$ 212,556</b>
<b><u>EXPENDITURES</u></b>			
	Administration	\$ 136,350	\$ 137,500
	Home Relief	\$ 258,000	\$ 293,200
	<b>TOTAL EXPENDITURES:</b>	<b>\$ 394,350</b>	<b>\$ 430,700</b>
	<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 394,350</b>	<b>\$ 430,700</b>
<b>ENDING BALANCE</b>	March 31, 2021	\$ 2,268	\$ (218,144)

		<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>
		<b><u>Budgeted</u></b>	<b><u>Budgeted</u></b>
<b><u>ADMINISTRATION</u></b>			
<b><u>PERSONNEL</u></b>			
500	Salaries	\$ 96,000	\$ 100,000
502	Health Insurance	\$ 28,000	\$ 26,000
504	Unemployment Insurance	\$ 250	\$ 200
506	Worker's Compensation		
508	Social Security Contribution	\$ 8,000	\$ 8,000
		\$ 132,250	\$ 134,200
<b><u>CONTRACTUAL SERVICES</u></b>			
532	Publishing		\$ -
534	Printing/Public Relations	\$ 500	\$ 400
538	Travel Expenses	\$ 500	\$ 400
		\$ 1,000	\$ 800
<b><u>COMMODITIES</u></b>			
560	Office Supplies	\$ 400	\$ 300
<b><u>CAPITAL OUTLAY</u></b>			
574	Equipment	\$ 2,500	\$ 2,000
<b><u>OTHER EXPENDITURES</u></b>			
576	Miscellaneous Expense	\$ 200	\$ 200
	<b>TOTAL ADMINISTRATION:</b>	<b>\$ 136,350</b>	<b>\$ 137,500</b>

		<u>2019-2020</u>	<u>2020-2021</u>
		<u>Budgeted</u>	<u>Budgeted</u>
<b><u>HOME RELIEF</u></b>			
<b>COMMODITIES &amp; CONTRACTUAL SERVICES</b>			
600	Physician Service	\$ 500	\$ 400
602	Hospital Service-In Patient	\$ 500	\$ 400
604	Hospital Service-Out Patient	\$ 500	\$ 400
606	Drugs	\$ 500	\$ 400
608	Dental Service	\$ 1,500	\$ 1,000
610	Other Medical Services	\$ 500	\$ 400
612	Funeral & Burial Service	\$ 1,000	\$ 1,000
614	Shelter	\$ 65,000	\$ 75,000
616	Utility Payment	\$ 19,000	\$ 19,000
618	Ambulance	\$ 500	\$ 400
620	Workfare	\$ 10,000	\$ 8,000
622	Miscellaneous	\$ 15,000	\$ 10,000
624	Fuel	\$ 500	\$ 400
626	Food	\$ 60,000	\$ 60,000
628	Emergency Assistance	\$ 75,000	\$ 110,000
630	Disaster Assistance	\$ 3,500	\$ 3,000
632	GA Catastrophe Insurance		\$ -
699	Contingencies	\$ 4,000	\$ 3,000
		\$ 257,500	\$ 292,800
<b><u>OTHER EXPENDITURES</u></b>			
580	Miscellaneous Expense	500	400
	<b>TOTAL HOME RELIEF:</b>	\$ 258,000	\$ 293,200



<b>320 SENIOR CITIZENS SERVICES</b>		<b>2019-2020</b>	<b>2020-2021</b>
		<b><u>Budgeted</u></b>	<b><u>Budgeted</u></b>
<b>BEGINNING BALANCE</b>	April 1, 2020	\$ 335,872	\$ 229,813
 <b><u>REVENUES</u></b>			
400	Property Tax	\$ 428,838	\$ 437,418
408	Interest Income	\$ 6,000	\$ 6,000
410	Miscellaneous Income		
<b>TOTAL REVENUES:</b>		<b>\$ 434,838</b>	<b>\$ 443,418</b>
<b>TOTAL FUNDS AVAILABLE:</b>		<b>\$ 770,710</b>	<b>\$ 673,231</b>
 <b><u>EXPENDITURES</u></b>			
<b><u>PERSONNEL</u></b>			
500	Salaries	\$ -	\$ -
502	Health Insurance	\$ -	\$ -
504	Unemployment Insurance	\$ -	\$ -
508	Social Security Contribution	\$ -	\$ -
		\$ -	\$ -
 <b><u>SENIOR CITIZENS SERVICES</u></b>			
602	Elgin Twp TRIAD Program	\$ 10,000	\$ 12,000
603	Miscellaneous	\$ 428,000	\$ 500,000
604	Contingencies	\$ 200,000	\$ 10,000
	Utility Assistance Program	\$ 15,000	\$ 15,000
605	Prescription Drug Program	\$ 15,000	\$ 15,000
606	Senior Services Contract	\$ 20,500	\$ -
		\$ 688,500	\$ 552,000
<b>TOTAL EXPENDITURES:</b>		<b>\$ 688,500</b>	<b>\$ 552,000</b>
<b>TOTAL APPROPRIATIONS:</b>		<b>\$ 688,500</b>	<b>\$ 552,000</b>
<b>ENDING BALANCE</b>	March 31, 2021	<b>\$ 82,210</b>	<b>\$ 121,231</b>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

follows:	2019-2020	2020-2021
100 General Town Fund	\$ 2,104,690	\$ 2,136,613
300 Illinois Municipal Retirement Fund (IMRF)	\$ 85,000	\$ 75,000
200 General Assistance Fund	\$ 394,350	\$ 430,700
Senior Citizens Services	\$ 688,500	\$ 552,000
<b>TOTAL APPROPRIATIONS:</b>	<b>\$ 3,272,540</b>	<b>\$ 3,194,313</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Three Million One Hundred Ninety Four Thousand Three Hundred Thirteen dollars & 00/100 cents. (\$3,194,313.00) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ pursuant to a roll call vote by the Board of Trustees of \_\_\_\_\_ Township, \_\_\_\_\_ County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
_____ Franklin Ramirez	_____	_____	_____
_____ Ed Guerra	_____	_____	_____
_____ Vern Tepe	_____	_____	_____
_____ Susan VanWeelden	_____	_____	_____
_____ Rick Poulton	_____	_____	_____

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Chairman

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Elgin  
Township, Kane County, Illinois, does hereby certify that attached  
hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for  
the fiscal year beginning \_\_\_\_\_, 20\_\_ and ending \_\_\_\_\_,  
20\_\_ as adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on  
behalf of Elgin Township, Kane County,  
Illinois. This certification must be filed within 30 days after the adoption of the Budget &  
Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Elgin  
Township, Kane County, Illinois, does hereby certify that the  
estimate of revenues by source or anticipated to be received by said taxing district, is either set  
forth in said ordinance as "Revenues" or attached hereto by separate document, is a true  
statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on  
behalf of Elgin Township, Kane County,  
Illinois. This certification must be filed within 30 days after the adoption of the Budget &  
Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Supervisor - Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
County Clerk