

ELGIN TOWNSHIP COMMITTEE ON SENIORS

Seniors@ElginTownship.com

FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP, ILLINOIS REQUEST FOR PROPOSALS

The Mission of the Committee on Seniors is to support senior US citizens and legal residents in Elgin Township remaining independent and to age in place.

The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township senior US citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

Proposal Format and Requirements:

The request for funding is restricted to supporting Senior US Citizens and Senior Legal US Residents in Elgin Township remaining independent and to age in place and outlines one of the following services within the five (5) broad categories:

- Transportation
- Wellness
- Age in Place
- Legal and Financial Management
- Socialization

A Nonprofit 501(c)3 Agency can apply for more than one category but must submit a separate proposal for each category.

Please provide a proposal of seven pages or less and includes:

- Brief background of A Nonprofit 501(c)3 Agency.
- Explanation of the program and if applicable, if it is currently offered by Nonprofit agency and explanation of how its currently being funded.
- Specific program budget with no more than 10% of monies requested be used for general administrative costs.
- Goals and objectives of program and how success is determined.
- Marketing and outreach plan for program.
- How Elgin Township will be recognized by Nonprofit agency.

Proposals are due no later than close of business on April 30, 2020.

Please provide us with 15 copies of the proposal. Submit to Elgin Township Committee on Seniors, 729 S. McLean Blvd Elgin, IL 60123.

For additional information, please send an email to: Seniors@ElginTownship.com

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FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP, ILLINOIS REQUEST FOR PROPOSALS SCHEDULE

- **March 11, 2020:** 2020-2021 RFP Issued
- **March and April 2020:** 1st Year (2019-2020) approved Grant Recipients must electronically send their Mid-Year Report due to Elgin Township Supervisor.
- **April 30, 2020:** Proposals due by end of business day.
- **May 11, 2020:** Proposals distributed to Committee on Seniors Members for review.
- **May 28, 2020:** Discussion of proposals and approve recommendations for awarding
- **June 8, 2020:** Presentation to Elgin Township Supervisor and Trustees at their monthly meeting.
- **June 8, 2020:** Approval of Committee on Seniors recommendation on funding at Trustees monthly meeting.
- **June 9-30th, 2020:** RFP Applicants notify by mail on decision to award funding.
- **August 2020:** 1st Year (2019-2020) approved Grant Recipients must electronically send their Final Report to Elgin Township Supervisor.
- **December 2020:** 2nd Year (2020-2021) approved Grant Recipients must electronically send their Mid-Year Report due to Elgin Township Supervisor.