

Elgin Township Board
729 S. McLean Blvd Elgin, IL 60123
Meeting of September 11, 2017 Minutes

The regular meeting of the Town of Elgin, Illinois, was held on September 11, 2017, in the Board Room of the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:02 p.m. The Pledge of Allegiance was led by Clerk Dowling. There was a moment of silence for September 11th victims.

ROLL CALL

Roll call was answered by the following board members; Trustee Eduardo Guerra, Trustee Jose Villalobos, Trustee Verner Tepe, Trustee Susan Van Weelden, and Supervisor Franklin Ramirez. **Quorum was established.**

PUBLIC COMMENTS

None

APPROVAL OF MEETING MINUTES

Supervisor Franklin moved to amend item #4 from the minutes & scratch Hanover Township. Under executive session, the Township Board declined to go into closed session. A motion was made by Trustee Tepe to approve the minutes. Motion seconded by Trustee Van Weelden. Motion carried 5-0-0.

OLD BUSINESS

1. Review & Audit bills/funds Trustee Tepe made a motion to approve the Bills for the period of August 15, 2017 to September 8, 2017 in the amount of \$16,232.18 for the town, \$5,239.35 for General Assistance and \$2,130.73 for the Insurance fund totaling \$23,602.26. Motion seconded by Trustee Villalobos. Motion carried 5-0-0.
2. Trustee Tepe made a motion to approve the Board audit report for September 11, 2017 in the amount of \$11,523.71 for the town fund, \$6,330.70 for the General assistance fund and \$35,276.72 for the General road fund totaling \$53,131.13. Motion seconded by Trustee Guerra. Discussion held. Motion carried 5-0-0.

NEW BUSINESS

1. Youth Committee; Supervisor Ramirez briefly read article 215 from the Township code for the purpose of creating a committee on Youth services. Trustee Van Weelden made a motion to create a committee on youth services. Motion seconded by Trustee Villalobos. Discussion held. Motion carried 5-0-0..
2. Supervisor Ramirez briefly read article 220 from the Township code for the purpose of creating a Senior service committee. Trustee Villalobos made a motion to create an Elgin Township committee on Seniors. Motion seconded by Trustee Tepe. Discussion held. Motion carried 5-0-0.
3. Social Media policy- Trustee Tepe made a motion to adopt a social media policy for Elgin Township. Motion seconded by Trustee Van Weelden. Discussion held. Motion carried 5-0-0.
4. Kane County Guide to Community Services-Request for funding- Trustee Van Weelden made a motion to approve a \$1,000 sponsorship to Kane County Guide to Community Services. Motion seconded by Trustee Guerra. Discussion held. Motion carried 5-0-0. .
5. Town Tax Levy Discussion- Supervisor Ramirez discussed the tax levy which is due the last Tuesday of December, 2017. Discussion held. Supervisor Ramirez also discussed the Senior Tax Referendum of 0.25%.
6. TOI (Townships of Illinois) Conference Discussion- Discussion was held on the upcoming TOI Conference.

OTHER BUSINESS

1 Assessor Comments- Tax Assessor Surnicki completed the appeals.

2. Road Comments- Road Commissioner Seyller completed the black top patrol and applied shoulders. The totals came under what it was bid at.

SUPERVISORS REPORT

Supervisor Ramirez would like Elgin Township to be a passport agent. The Township would receive \$25 for each new passport. Supervisor Ramirez asked the board if they would like to participate in the parade of flags at the TOI Conference. Discussion held. The TOI Kane County dinner meeting is Wednesday October 25th. Regarding the release of the Executive session minutes; the board needs to sign that the meeting existed.

TRUSTEE COMMENTS

Supervisor Ramirez and Trustee Van Weelden met with Gloria Hunter regarding the grant application process. It will be ready for the youth group in the spring. Discussion held. Trustee Tepe stated that it is important to get the investment policy in place and implemented. He submitted the policy to Supervisor Ramirez. Supervisor Ramirez will send it to the Tax Assessor, Road Commissioner and Attorney to review. Supervisor Ramirez would like to move ahead with the newsletter and have it ready for October.

ANNOUNCEMENTS

Next general meeting is scheduled for October 16, 2017, 6:00 pm. at the Township offices, 729 S. McLean Blvd., Elgin Illinois 60123.

ADJOURNMENT

A motion was made by Trustee Van Weelden to adjourn the meeting at 7:02 pm. Motion was seconded by Trustee Guerra. Motion carried 5-0-0.

Respectfully submitted by Town Clerk Karen Dowling

_____ Karen Dowling, Town Clerk	_____ Date
_____ Franklin Ramirez, Supervisor	_____ Date
_____ Eduardo Guerra, Trustee	_____ Date
_____ Jose Villalobos, Trustee	_____ Date
_____ Verner Tepe, Trustee	_____ Date
_____ Susan Van Weelden, Trustee	_____ Date