

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of July 13, 2020 Minutes**

The regular meeting of the Town of Elgin, Illinois was held on July 13, 2020 downstairs in meeting room A at the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:00 p.m.

**ROLL CALL**

Trustee Susan Van Weelden, Trustee Verner Tepe, Trustee Eduardo Guerra, Trustee Richard Poulton, Supervisor Franklin Ramirez were present. **Quorum was established.**

**PUBLIC COMMENTS-** None.

**APPROVAL OF MEETING MINUTES**

June 8, 2020 Regular Town Board meeting; A motion was made by Supervisor Ramirez to approve the minutes for the Regular Town Board meeting. Motion seconded by Trustee Van Weelden. Discussion held. Trustee Poulton noted that under the Supervisor's report The Township is still closed should be amended to read "Township offices" are still closed. Under Trustee comments Trustee Poulton delivered baskets of books and money to Family Services should be amended to read Family Services "clients". Motion carried 5-0-0. June 8, 2020 Public Hearing General Town; A motion was made by Trustee Van Weelden to approve the minutes of the Public Hearing of the General Town. Motion seconded by Trustee Poulton. Motion carried 5-0-0. June 8, 2020 Public Hearing General Road; A motion was made by Trustee Van Weelden to approve the minutes of the Public Hearing of the General Road. Motion seconded by Trustee Poulton. Motion carried 5-0-0.

**OLD BUSINESS**

Investment Report; Discussion held.

1. Review & Audit Bills/funds; A motion was made by Trustee Van Weelden to approve the audit/bills funds for the period of 6/9/20 to 7/10/20 in the amount of \$827.52 for General Town fund, \$5,568.73 for General assistance fund, for a total of all funds \$6,396.25. Motion seconded by Trustee Tepe. Discussion held. Ayes; Trustee Poulton, Trustee Guerra, Trustee Tepe, Trustee Van Weelden, Supervisor Ramirez. Nays; None. Motion carried 5-0-0. A motion was made by Trustee Poulton to approve the audit/bills funds for the period of 7/13/20 to 7/13/20 in the amount of \$37,189.15 for the General Town fund, \$10,191.89 for General Assistance fund, \$545,281.92 for Senior fund, \$10,046.44 for General Road fund, \$3,049.54 for Insurance fund, for a total of all funds \$605,758.94. Motion seconded by Trustee Van Weelden. Discussion held. Ayes; Trustee Poulton, Trustee Guerra, Trustee Tepe, Trustee Van Weelden, Supervisor Ramirez. Nays; None. Motion carried 5-0-0.

Supervisor Ramirez asked the Board to discuss "Other Business" before Bees and Butterflies. The Board agreed.

**OTHER BUSINESS**

1. Assessor Comments-Assessor Surnicki is in the midst of appeal hearings. It runs for 30 days from July 1<sup>st</sup> thru July 31<sup>st</sup>.
2. Road Comments- Road Commissioner Seyller is busy with ditch work and culverts. Elgin Estates Construction project is going well and ahead of schedule. The 2002 Ford F450 truck was sold. There were 8 bids and the winning bid was awarded to Alan Merkel for \$15,151.51.
3. Kane County Sheriff Representative comments- None.

**OLD BUSINESS**

2. Bees and Butterflies; Trustee Poulton has the quote. He will find out what would be a good time to start the project and report back to the board at the August meeting.

**NEW BUSINESS**

- 1 Annual Town meeting date; The Board has decided to wait until the Governor lifts the Executive Order to set the date.
- 2. Newsletter; Runs approximately \$300 a month to send emails. We are not getting much of an interest from residents. Discussion held. Supervisor Ramirez suggests putting the information on Facebook. He will get the numbers for us in the next few months.
- 3. Investment Revenue/Strategy; Discussion held regarding the Certificates of Deposits. Supervisor Ramirez suggested investing \$250,000 every 6 months for the next 2 years to equal \$1,000,000 for 4 separate CD's. Discussion held.
- 4. Youth Committee; We have had one applicant so far for the committee. Discussion held. Trustee Van Weelden is currently looking for Volunteers for the committee. Trustees Poulton and Van Weelden, and Supervisor Ramirez expressed interest in putting together a mission statement to present to the board at the August meeting.

**SUPERVISORS REPORT**

The Mental Health Board had their 2<sup>nd</sup> meeting. Passports are doing well. Trustee Tepe questioned if we are going to be able to handle Emergency Assistance when needed.

**TRUSTEE COMMENTS**

Trustee Van Weelden attended the South Elgin Economic Development board meeting last Friday. Panton Mill Park is slated to be finished by mid-August. Women on the Brink will hold their meeting tomorrow evening via Zoom. Upper IL River Valley Development Authority Board meets July 21<sup>st</sup> thru teleconference or in person. Trustee Poulton noted there will be no Senior Service meeting this month or next. Trustee Poulton suggested Trustee Van Weelden and Supervisor Ramirez put together the mission statement for the Youth committee and he will take a step back from it. Still helping Food for Greater Elgin with deliveries. Supervisor Ramirez noted we have no Zoom link up and running but we are live on Facebook. He will ask the board if we need it for next month.

**ANNOUNCEMENTS**

Next general meeting is scheduled for Monday August 10, 2020 at 6:00 pm. at the Township offices, 729 S. McLean Blvd. Elgin, IL 60123.

**ADJOURNMENT**

Supervisor Ramirez moved to adjourn. Motion seconded by Trustee Van Weelden. Motion carried 5-0-0. Meeting adjourned 8:13 pm.

Respectfully submitted by Clerk Dowling.

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Karen Dowling, Town Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Franklin Ramirez, Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eduardo Guerra, Trustee

\_\_\_\_\_  
Date

Richard Poulton, Trustee

Date

Verner Tepe, Trustee

Date

Susan Van Weelden, Trustee

Date