

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 17-01

An ordinance appropriating for all town purposes for Elgin
Township, Kane County, Illinois, for the fiscal year beginning
April 1, 2017 and ending March 31, 2018.

BE IT ORDAINED by the Board of Trustees of Elgin Township,
Kane County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of
Elgin Township, be and the same are hereby appropriated for the
town purposes of Elgin Township, Kane
County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2017
and ending March 31, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures
is hereby adopted for the following funds,

General Town _____,

Illinois Municipal Retirement Fund _____,

General Assistance _____.

| 10 <u>GENERAL TOWN FUND</u> | | <u>2016-2017</u> <u>Budgeted</u> | <u>2017-2018</u> <u>Budgeted</u> | |
|-----------------------------|-------------------------------|-------------------------------------|-------------------------------------|-----------|
| BEGINNING BALANCE | | April 1, 2017 | 1,189,343 | 1,385,830 |
| <u>REVENUES</u> | | | | |
| 400 | Property Tax | 1,675,750 | 1,700,917 | |
| 404 | Replacement Tax | 105,000 | 110,000 | |
| 408 | Interest Income | 1,000 | 2,000 | |
| | Rental Income | | | |
| 410 | Miscellaneous Income | 5,000 | 5,000 | |
| 418 | TOIRMA Refund | 4,725 | 4,725 | |
| | | <hr/> | <hr/> | |
| | TOTAL REVENUES: | 1,791,475 | 1,822,642 | |
| | TOTAL FUNDS AVAILABLE: | 2,980,818 | 3,208,472 | |
| <u>EXPENDITURES</u> | | | | |
| | Administration | 1,388,800 | 1,457,800 | |
| | Assessor | 564,000 | 583,040 | |
| | | <hr/> | <hr/> | |
| | TOTAL EXPENDITURES: | 1,952,800 | 2,040,840 | |
| | TOTAL APPROPRIATIONS: | 1,952,800 | 2,040,840 | |
| ENDING BALANCE | | March 31, 2018 | 1,028,018 | 1,167,632 |

| 101 | <u>ADMINISTRATION</u> | 2016-2017 | 2017-2018 |
|-----|---|------------------------|------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| | <u>PERSONNEL</u> | | |
| 500 | Salaries | 385,000 | 390,000 |
| 502 | Health Insurance | 115,000 | 120,000 |
| 504 | Unemployment Insurance | 500 | 500 |
| 506 | Worker's Compensation | | |
| 508 | Social Security Contribution | 35,000 | 40,000 |
| | Medicare Contribution | | |
| | Retirement Contribution | | |
| | | <hr/> 535,500 | <hr/> 550,500 |
| | <u>CONTRACTUAL SERVICES</u> | | |
| 516 | Maintenance Service/Supplis-Vehicle | 5,000 | 5,000 |
| 518 | Maintenance Service-Grounds | 30,000 | 40,000 |
| 520 | Maintenance Service-Building | 16,000 | 20,000 |
| 522 | Maintenance Service-Equipment | 25,000 | 25,000 |
| 524 | Accounting Service | 12,000 | 12,000 |
| 526 | Legal Service | 8,000 | 10,000 |
| 528 | Postage | 2,500 | 2,500 |
| 530 | Telephone | 10,000 | 10,000 |
| 532 | Publishing | 1,500 | 1,500 |
| 534 | Printing/ Public Relations | 10,000 | 10,000 |
| 536 | Dues | 3,000 | 2,500 |
| 538 | Travel Expenses | 10,000 | 15,000 |
| 540 | Training | 600 | 600 |
| 542 | Utilities | 18,000 | 18,000 |
| 544 | Worker's Compensation/Liability Insurance | 33,000 | 34,000 |
| 546 | General Insurance | | |
| 550 | Battery Recycling | 20,000 | 20,000 |
| 570 | Contract Payment- Ride in Kane | 10,000 | 10,000 |
| | | <hr/> 214,600 | <hr/> 236,100 |
| | <u>COMMODITIES</u> | | |
| 560 | Office Supplies | 8,000 | 8,000 |
| | Operating Supplies | | |
| | | <hr/> 8,000 | <hr/> 8,000 |

| | | <u>2016-2017</u> | <u>2017-2018</u> |
|--------------------------------------|------------------------------------|-------------------------|-------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| <u>CAPITAL OUTLAY</u> | | | |
| 574 | Transfer - General Assistance | | |
| 575 | Transfer - Road District | | |
| 578 | Equipment | | |
| 579 | Building Reserve | 80,000 | 80,000 |
| 599 | Contingencies | 8,500 | 8,400 |
| | | <u>88,500</u> | <u>88,400</u> |
| <u>OTHER EXPENDITURES</u> | | | |
| 580 | Miscellaneous Expense | 700 | 700 |
| 602 | Elgin Twsp TRIAD Program | 6,000 | 6,000 |
| 604 | Social Service Agency Misc. Grants | 423,500 | 450,000 |
| 605 | Prescription Drug Program | 10,000 | 10,000 |
| 606 | Senior Services Contract | 20,500 | 20,500 |
| 608 | Community Room Expenses/Supplies | 4,500 | 10,500 |
| 610 | Youth Programs | 77,000 | 77,100 |
| | | <u>542,200</u> | <u>574,800</u> |
| | TOTAL ADMINISTRATION: | 1,388,800 | 1,457,800 |

| | | <u>2016-2017</u> | <u>2017-2018</u> |
|-----|------------------------------------|-------------------------|-------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| 102 | <u>ASSESSOR</u> | | |
| | <u>PERSONNEL</u> | | |
| 500 | Salaries | 331,000 | 348,840 |
| 502 | Health Insurance | 120,000 | 132,000 |
| 504 | Unemployment Insurance | 800 | 800 |
| 506 | Worker's Compensation | | |
| 508 | Social Security Contribution | 26,000 | 26,000 |
| | Medicare Contribution | | |
| | Retirement Contribution | | |
| | | <hr/> 477,800 | <hr/> 507,640 |
| | <u>CONTRACTUAL SERVICES</u> | | |
| 522 | Maintenance Service-Equipment | 28,000 | 23,000 |
| 524 | Maintenance Service-Vehicle | 1,000 | 1,000 |
| 528 | Postage | 200 | 400 |
| 530 | Telephone | 6,100 | 6,100 |
| 532 | Publishing | 200 | 200 |
| 534 | Printing | 500 | 500 |
| 536 | Dues | 2,000 | 2,000 |
| 538 | Travel Expenses | 6,100 | 6,100 |
| 540 | Training | 4,500 | 4,500 |
| 541 | Publications | 600 | 600 |
| | Contract Payment | | |
| | | <hr/> 49,200 | <hr/> 44,400 |
| | <u>COMMODITIES</u> | | |
| 560 | Office Supplies | 4,000 | 4,000 |
| | <u>CAPITAL OUTLAY</u> | | |
| 578 | Equipment- Computer | 10,000 | 10,000 |
| 582 | Vehicle | | |
| | <u>OTHER EXPENDITURES</u> | | |
| 599 | Contingencies | 2,000 | 2,000 |
| 580 | Professional Services | 21,000 | 15,000 |
| | | <hr/> 23,000 | <hr/> 17,000 |
| | TOTAL ASSESSOR: | 564,000 | 583,040 |

| | | <u>2016-2017</u> | <u>2017-2018</u> |
|-----|--|-------------------------|-------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| 300 | <u>ILLINOIS MUNICIPAL RETIREMENT FUND</u> | | |
| | BEGINNING BALANCE | | |
| | April 1, 2017 | 72,874 | 78,236 |
| | <u>REVENUES</u> | | |
| 400 | Property Tax | 74,600 | 74,525 |
| | Replacement Tax | | |
| 408 | Interest Income | 125 | 125 |
| | TOTAL REVENUES: | 147,599 | 152,886 |
| | TOTAL FUNDS AVAILABLE: | | |
| | <u>EXPENDITURES</u> | | |
| | <u>PERSONNEL</u> | | |
| 510 | Retirement Contribution | 90,000 | 90,000 |
| | ENDING BALANCE | | |
| | March 31, 2018 | 57,599 | 62,886 |

| 200 <u>GENERAL ASSISTANCE FUND</u> | | <u>2016-2017</u> <u>Budgeted</u> | <u>2017-2018</u> <u>Budgeted</u> |
|------------------------------------|--------------------------|-------------------------------------|-------------------------------------|
| BEGINNING BALANCE | April 1, 2017 | 469,623 | 336,822 |
| <u>REVENUES</u> | | | |
| 400 | Property Tax | 99,400 | 99,367 |
| 403 | Interfund - General Town | | |
| 408 | Interest Income | 500 | 500 |
| 410 | Miscellaneous Income | 10,000 | 10,000 |
| 412 | Reimb. Other Townships | 10,000 | 5,000 |
| | | <u>119,900</u> | <u>114,867</u> |
| TOTAL REVENUES: | | | |
| TOTAL FUNDS AVAILABLE: | | 589,523 | 451,689 |
| <u>EXPENDITURES</u> | | | |
| | Administration | 132,400 | 139,500 |
| | Home Relief | 375,500 | 307,256 |
| | | <u>507,900</u> | <u>446,756</u> |
| TOTAL EXPENDITURES: | | 507,900 | 446,756 |
| TOTAL APPROPRIATIONS: | | 507,900 | 446,756 |
| ENDING BALANCE | March 31, 2018 | 81,623 | 4,933 |

| | | <u>2016-2017</u> | <u>2017-2018</u> |
|------------------------------------|--------------------------------|-------------------------|-------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| <u>ADMINISTRATION</u> | | | |
| <u>PERSONNEL</u> | | | |
| 500 | Salaries | 88,000 | 90,000 |
| 502 | Health Insurance | 30,000 | 35,000 |
| 504 | Unemployment Insurance | 500 | 500 |
| 506 | Worker's Compensation | | |
| 508 | Social Security Contribution | 7,500 | 8,000 |
| | Medicare Contribution | | |
| | Retirement Contribution | | |
| | | <hr/> 126,000 | <hr/> 133,500 |
| <u>CONTRACTUAL SERVICES</u> | | | |
| | Postage | | |
| | Telephone | | |
| 532 | Publishing | | |
| 534 | Printing/Public Relations | 1,000 | 1,000 |
| 538 | Travel Expenses | 500 | 500 |
| | | <hr/> 1,500 | <hr/> 1,500 |
| <u>COMMODITIES</u> | | | |
| | Maintenance Supplies-Building | | |
| | Maintenance Supplies-Equipment | | |
| 560 | Office Supplies | 900 | 500 |
| | Operating Supplies | | |
| | | <hr/> 900 | <hr/> 500 |
| <u>CAPITAL OUTLAY</u> | | | |
| 574 | Equipment | 3,500 | 3,500 |
| <u>OTHER EXPENDITURES</u> | | | |
| 576 | Miscellaneous Expense | 500 | 500 |
| | TOTAL ADMINISTRATION: | 132,400 | 139,500 |

| | | <u>2016-2017</u> | <u>2017-2018</u> |
|---|------------------------------|-------------------------|-------------------------|
| | | <u>Budgeted</u> | <u>Budgeted</u> |
| <u>HOME RELIEF</u> | | | |
| COMMODITIES & CONTRACTUAL SERVICES | | | |
| 600 | Physician Service | 5,000 | 2,000 |
| 602 | Hospital Service-In Patient | 5,000 | 2,000 |
| 604 | Hospital Service-Out Patient | 5,000 | 2,000 |
| 606 | Drugs | 5,000 | 2,000 |
| 608 | Dental Service | 1,500 | 1,500 |
| 610 | Other Medical Services | 3,000 | 3,000 |
| 612 | Funeral & Burial Service | 1,000 | 1,000 |
| 614 | Shelter | 75,000 | 60,000 |
| 616 | Utility Payment | 25,000 | 25,000 |
| 618 | Ambulance | | |
| 620 | Workfare | 10,000 | 10,000 |
| 622 | Miscellaneous | 12,000 | 12,000 |
| 624 | Fuel | 3,000 | 3,000 |
| 626 | Food | 45,000 | 60,000 |
| 628 | Emergency Assistance | 125,000 | 75,000 |
| 630 | Disaster Assistance | 5,000 | 5,000 |
| 632 | GA Catastrophe Insurance | | |
| 699 | Contingencies | 45,000 | 38,756 |
| | | 370,500 | 302,256 |
| <u>OTHER EXPENDITURES</u> | | | |
| 580 | Miscellaneous Expense | 5,000 | 5,000 |
| TOTAL HOME RELIEF: | | 375,500 | 307,256 |

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2017 and ending March 31, 2018 by fund shall be as

| follows: | | 2016-2017 | 2017-2018 |
|------------------------------|---|------------------|------------------|
| 100 | General Town Fund | 1,952,800 | 2,040,840 |
| 300 | Illinois Municipal Retirement Fund (IMRF) | 90,000 | 90,000 |
| 200 | General Assistance Fund | 507,900 | 446,756 |
| TOTAL APPROPRIATIONS: | | 2,550,700 | 2,577,596 |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Five Hundred Seventy Seven Thousand Five Hundred and Ninety Six & 00/100 (\$2,577,596) for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 201__ pursuant to a roll call vote by the Board of Trustees of _____ Township, _____ County, Illinois.

| <u>BOARD OF TRUSTEES</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSENT</u> |
|---------------------------------|-------------------|-------------------|----------------------|
| _____ Annette Miller | _____ | _____ | _____ |
| _____ Pat Hudgens | _____ | _____ | _____ |
| _____ Randy Endean | _____ | _____ | _____ |
| _____ Robert Johnson | _____ | _____ | _____ |
| _____ Vicki Pelock | _____ | _____ | _____ |

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of _____
Township, _____ County, Illinois, does hereby certify that attached
hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for
the fiscal year beginning _____, 201__ and ending _____,
201__ as adopted this ____ day of _____, 201__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on
behalf of _____ Township, _____ County,
Illinois. This certification must be filed within 30 days after the adoption of the Budget &
Appropriation Ordinance.

Dated this ____ day of _____, 201__

Town Clerk

Filed this ____ day of _____, 201__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of _____
Township, _____ County, Illinois, does hereby certify that the
estimate of revenues by source or anticipated to be received by said taxing district, is either set
forth in said ordinance as "Revenues" or attached hereto by separate document, is a true
statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on
behalf of _____ Township, _____ County,
Illinois. This certification must be filed within 30 days after the adoption of the Budget &
Appropriation Ordinance.

Dated this _____ day of _____, 201__

Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 201__

County Clerk

