

FOR IMMEDIATE RELEASE:

January 28, 2022

For More Information:

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ELGIN TOWNSHIP COMMITTEE ON SENIORS
FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP
REQUEST FOR PROPOSALS

Elgin Township, IL — Elgin Township's Committee on Seniors announces Request for Proposals (RFP) to fund programs for seniors residing in Elgin Township. The request for funding is restricted to supporting the following services within the five (5) broad categories: (1) Transportation; (2) Wellness; (3) Age in Place; (4) Legal and Financial Management; and (5) Socialization. A Nonprofit 501(c)3 Agency can apply for more than one category but must submit a separate proposal for each category. Proposals are due no later than close of business on May 13, 2022.

“The process of allocating the funds from the Elgin Township Senior Referendum starts with the Committee on Seniors. The Committee on Seniors accepts, processes, and reviews the applications. They then ask the agencies questions, deliberate, and make recommendations to the Elgin Township Board. The Board may accept the recommendations as presented or make any necessary modifications. Funds are distributed through service agreements that include built-in accountability milestones,” said Supervisor Ken Bruderle.

The members of the Committee on Seniors are appointed volunteers from Elgin Township who first started meeting in September of 2018. The Committee meets monthly on the fourth Thursday of each month at 6 p.m., either in person at the Elgin Township Offices or due to COVID-19, via Zoom video conference.

The Mission of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.

The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

For additional information and to receive a copy of the Request for Proposal, please send an email to: Seniors@ElginTownship.com.

ELGIN TOWNSHIP COMMITTEE ON SENIORS

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REQUEST FOR PROPOSALS

The Mission of the Committee on Seniors is to support senior U.S. citizens and legal residents in Elgin Township remaining independent and to age in place.

The Vision of the Elgin Township Committee on Seniors is to recommend distribution, with accountability, designated property tax dollars via a service contract process with social service organizations that support and advocate for vulnerable Elgin Township Senior U.S. citizens and legal residents, age 55 and over, on a needs basis with the purpose to provide the means to age in place and maintain a quality of life.

Proposal Format and Requirements:

The request for funding is restricted to supporting senior U.S. citizens and senior legal U.S. residents in Elgin Township remaining independent and to age in place and outlines one of the following services within the five (5) broad categories:

- Transportation
- Wellness
- Age in Place
- Legal and Financial Management
- Socialization

Eligibility requirements include proof of:

- Copy of IRS tax-exempt Letter of Determination regarding current 501(c)(3) designation by the IRS
- Copy of certificate of good standing by the Office of the Illinois Secretary of State
- Current registration and compliance with the reporting requirements of the Attorney General of Illinois

Please provide a proposal of seven pages or less and includes:

- Brief background of the nonprofit -- 501(c)(3) agency, including statement that the agency is or is not registered as a charitable organization with the Attorney General of Illinois and as a corporation with the Secretary of State of Illinois
- Explanation of the program and, if applicable, if it is currently offered by nonprofit agency and explanation of how its currently being funded
- Specific program budget with no more than 10% of monies requested be used for general administrative costs
- Goals and objectives of program and how success is determined
- Marketing and outreach plan for program
- How Elgin Township will be recognized by nonprofit agency

Please note: Funds are distributed through service agreements that include built-in accountability milestones.

Proposals are due no later than close of business (4:00 p.m.) on May 13, 2022.

Please provide us with one electronic copy of the proposal to Seniors@ElginTownship.com

Please submit to Elgin Township Committee on Seniors, 729 S. McLean Blvd Elgin, IL 60123
or via Seniors@ElginTownship.com For additional information, please email to: Seniors@ElginTownship.com.

ELGIN TOWNSHIP COMMITTEE ON SENIORS

Seniors@ElginTownship.com

FUNDING SENIOR CITIZEN PROGRAMS IN ELGIN TOWNSHIP

PROPOSALS SCHEDULE

March 14, 2022:	2022-2023 RFP Issued
May 13, 2022:	Proposals due by end of business day (4:00 p.m.)
May 16, 2022:	Proposals distributed to Committee on Seniors members for review
**May 26, 2022:	Agency presentations to Committee on Seniors (Township Board invited to attend). Discussion of proposals and approval of recommendations to Township Board for awarding
June 13, 2022:	Committee on Seniors' presentation to Elgin Township Supervisor and Trustees at monthly board meeting
June 13, 2022:	Request for Board approval of Committee on Seniors' recommendation on funding at Township Board meeting
*June 14-30, 2022:	RFP applicants notified by e-mail on decision to award funding
*July 1, 2022:	3rd Year (2021-2022) approved grant recipients must electronically send their final report to Elgin Township Supervisor
*December 2022:	4th Year (2022-2023) approved grant recipients must electronically send their mid-year report due to Elgin Township Supervisor

* Target date

** May need extra meeting on May 25th (TBA)