

**708 COMMUNITY MENTAL HEALTH BOARD INTRO MEETING**  
**729 S. McLean Blvd., Elgin, IL**  
**Meeting of August 31, 2022, Minutes**

The introductory meeting of the Elgin Township 708 Community Mental Health Board was held in lower level of the Township building. The meeting was called to order by Township Supervisor Ken Bruderle at 7:08 p.m. Deputy Clerk Mihalec led the Pledge of Allegiance.

**MOMENT OF SILENCE:** Supervisor Bruderle spoke about the recent passing of 708 CMHB member Karen Beyer and asked for a moment of silence to honor her memory.

**ROLL CALL:** Board members Michelle Diaz, Trustee Alex Lopez, Blaine Miner, Andrew Sosnowski, Farrah Stephen, and Michael Warren were present. **Quorum was established.**

**GENERAL ANNOUNCEMENTS:** None.

**A. INTRODUCTIONS:**

1. Elgin Township 708 Community Mental Health Board: Supervisor Bruderle asked each of the members of the Board to introduce themselves, as well as give the reasons that they wanted to serve on the Elgin Township 708 Community Mental Health Board.
2. Distinguished Guests: Supervisor Bruderle asked the members of audience to introduce themselves.

**B. TRIWEST GROUP:** Family Service Association of Greater Elgin Executive Director Bernadette May introduced Dr. Jesse Sieger-Walls, Principal and Director of Population Health/TriWest Group. Dr. Sieger-Walls went over the TriWest Group's community behavioral assessments and the corresponding processes. He also outlined the purpose and utility of an assessment. When asked by Trustee Lopez about the Board being able to see an assessment of a similar community, as well as seeing a client list, Dr. Sieger-Walls said that he would provide them.

After being questioned about costs, Dr. Sieger-Walls stated that the minimum is typically \$75,000 for a community mental health center and not the cost for a large area. The costs can often reach \$150,000 to \$200,000. Bernadette May stated that such an assessment could be funded by multiple stakeholders who would each contribute a minimum of \$5,000. Supervisor Bruderle told the Board that statute dictates that one of their tasks is a needs assessment, as it will give them an accurate understanding, help them in the formulation of a plan, and assist in determining the best use of funds. Additionally, the Board can access funding from a variety of resources, and accurate data will be helpful in obtaining grants. Mr. Warren stated that the assessment is a document that will educate at every level. Supervisor Bruderle stated that there are lots of partners available.

**C. INC MENTAL HEALTH ALLIANCE – PRESENTATION:** Dalila Alegria, Executive Director of INC Mental Health Alliance, was introduced. Ms. Alegria gave the Board the history of the INC Mental Health Alliance and explained its composition and operations. The INC Board is a partnership of seven Kane County township 708 community mental health boards that funds social service agencies to be direct service providers. It meets in November to decide to open up funding applications, and funding is approved at its May meeting.

When asked by Supervisor Bruderle about the benefits to being part of the INC Board, Ms. Alegria stated that the INC Mental Health Alliance takes care of everything, including outsourcing management, performing needs assessments, and overseeing the application process. She also stated that having the Elgin Township 708 Mental Health Board join the INC Board would be a mutual decision, and Elgin Township could exit the arrangement at any time. She recommended that the Elgin Township 708 MHB become a member of Association of Community Mental Health Authorities of Illinois (ACMHAI).

**D. REMINDER – OMA/FOIA:** Supervisor Bruderle reminded the Board members that Open Meetings Act and Freedom of Information Act Training needs to be completed by all members. Additionally, members have been assigned a Township email address, and they will be contacted about set-up.

- E. INSTALLATION OF ELGIN TOWNSHIP 708 COMMUNITY MENTAL HEALTH BOARD – SWEARING IN:** Attorney Ken Shepro swore in the members of the Board collectively.
- F. NOMINATIONS/ELECTIONS OF OFFICERS:** Mr. Warren nominated Andrew Sosnowski for chairman. Second by Ms. Stephen. There was no discussion. The motion passed, 6-0-0.
- Trustee Lopez nominated Michael Warren for vice chairman. The motion was seconded by Ms. Diaz. There was no discussion. The motion passed, 6-0-0.
- Mr. Miner nominated Farrah Stephen for secretary. Trustee Lopez seconded the motion. There was no discussion. Motion carried, 6-0-0.
- G. NEXT MEETING DECISION:** Trustee Lopez motioned for future meetings be held on the third Wednesday of the month at 7:00 p.m. for the next three months. Motion seconded by Mr. Miner. Motion carried, 6-0-0.
- H. RECOGNIZE PUBLIC COMMENTS –** Attorney Ken Shepro stated that he was giving signed copies of the oaths of office to the deputy clerk.
- I. ANNOUNCEMENTS:** The next regular meeting is scheduled for September 21, 2022, at 7:00 pm at the Township offices, 729 S McLean Blvd. Elgin, IL 60123.
- J. Adjournment/Recess:** Mr. Warren moved to adjourn. Second by Mr. Miner. Motion carried, 6-0-0. Meeting adjourned 8:20 p.m.

Respectfully submitted by Deputy Clerk Mihalec

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Jeanette Mihalec, Deputy Clerk

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Date