

**Elgin Township
Mental Health Board
729 S. McLean Blvd.
Elgin, IL 60123
Meeting Minutes
Thursday, September 10, 2020**

Pursuant to Illinois Executive Order 2020-07 and 2020-33 signed by Governor Pritzker on March 16, 2020 and April 30, 2020, respectively, some members of the Township Mental Health Board are lawfully attending this meeting via video conferencing.

- I. Meeting called to order at 6:00 p.m. by Board President Franklin Ramirez

Pledge of Allegiance

Board Members present: Franklin Ramirez, President
Karen Beyer, Vice President
Chrystal Knight-Secretary
Kate McCormack
Danise Habun
Suzanne Rozycki
Misty Javan

Quorum established.

- II. Recognize Public Comments-None

- III. Motion to approve minutes of August 13, 2020 meeting made and seconded; carried unanimously.

- IV. Introduction of Guest Speaker, Alex Campbell, EMK Consulting, Inc., who conducted a presentation of Online Funding Platform and computerized system for submission of funding applications. The system is able to clone and copy applications from one year to the next for agencies who apply for assistance annually and provides for uploading of 990's and also breaks down funding purposes. The system would allow the Board to create specific areas in the application form such as contact information, funding rationale, program descriptions, outcomes, target population and various demographics.

- V. Old Business:

1. Introduction of new board members
 - a. Shirley Bassett
 - b. Continued search for additional 9th member
2. Strategic Planning
 - a. President Ramirez moved to accept revised Mission Statement; seconded by Danise Habun and approved unanimously.

- VI. New Business:

1. Mental Health Article to share
2. Open Discussion-various topics discussed, including:
 - a. Elgin Township Board will be voting on tax levy not to exceed .25%
 - b. HTMHB's funding is allocated to social service agencies, ride-sharing and transport, resource center and emergency grants.
 - c. How is a needs assessment conducted?
 - d. Speak to Elgin Township Mental Health providers-needs and specialties
 - e. Timeline: Needs Assessment, Grant Applications and Funding

There being no further new business before the board, President Ramirez moved to adjourn, motion was seconded and carried unanimously. Meeting adjourned at 7:20 pm

Next meeting to be held October 8, 2020 at 6pm at Township Offices, 729 S. McLean Blvd., Elgin, IL 60123.

Respectfully submitted,

Chrystal Knight
Secretary