

AGENDA
ANNUAL TOWN MEETING
APRIL 14, 2020
7:00 p.m. Elgin Township Office
729 S. McLean Blvd., Elgin, IL

- | | | |
|----|---|-----------|
| 1. | Call To Order | Clerk |
| 2. | Pledge of Allegiance | Clerk |
| 3. | Reading of Public Notice | Clerk |
| 4. | Election of Moderator | Clerk |
| | A. Oath of Moderator | |
| | B. Recognize public comments | |
| 5. | Approval of Minutes | Moderator |
| | A. Annual Meeting - April 9, 2019 | |
| 6. | Treasurers Report | Moderator |
| | A. Approval of Treasurers Report | |
| 7. | Announcement of Next Annual Town Meeting | Moderator |
| | A. Tuesday, April 13, 2021 | |
| | B. Set time for next Town Meeting - 7:00 p.m.
(By motion from floor) | |
| 8. | Other Business | |
| | 1. Reports of elected officials | |
| | 2. Declaring surplus property | |
| 9. | Adjournment | Moderator |

The Town of Elgin is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Supervisor, at 741-2045 promptly to allow the Town of Elgin to make reasonable accommodations for those persons.

That there is hereby transferred from the unexpended balance of the line item 102599 - Contingencies in the General Town Fund the sum of Two thousand dollars + 00/100 Dollars (\$ 2,000.00) which transferred sum is hereby added to the line item 102578 - Equipment - Computer in the same fund, making the adjusted appropriation for the first line item aforesaid Zero dollars + 00/100 Dollars (\$ 0), and for the second line item aforesaid Twelve thousand dollars + 00/100 Dollars (\$ 12,000.00).

This transfer shall be in full force and effect from and after this date.

ADOPTED this _____ day of _____ 20__ by the Board of Trustees

_____ Township, _____ County, Illinois.

Town Clerk

Chairman

STATEMENT OF REVENUE AND EXPENDITURES--VS. ANNUAL BUDGET

FOR 12 MONTH(S) ENDED MARCH 31, 2020

FUND 10 GENERAL TOWN FUND
 DEPT 2 ASSESSOR'S DIVISION

DESCRIPTION	MARCH ACTUAL	YTD ACTUAL	TOTAL BUDGET	FAV(UNFAV) VARIANCE
EXPENDITURES				
PERSONNEL EXPENSES:				
500 SALARIES	0.00	309,092.69	345,480.00	36,387.31
502 HEALTH & LIFE INS	0.00	106,756.99	113,360.00	6,603.01
504 UNEMPLOYMENT INSURANCE	0.00	330.61	800.00	469.39
506 WORKMENS COMP INS	0.00	0.00	0.00	0.00
508 SOCIAL SECURITY CONTRIBUTION	0.00	22,107.85	26,000.00	3,892.15
TOTAL PERSONNEL EXPENSES:	0.00	438,288.14	485,640.00	47,351.86
CONTRACTUAL SERVICES				
522 MAINTENANCE SERVICE - EQUIP	0.00	23,812.08	28,450.00	4,637.92
524 MAINTENANCE SERVICE-VEHICLE	0.00	659.73	3,000.00	2,340.27
528 POSTAGE	0.00	330.00	400.00	70.00
530 TELEPHONE	0.00	3,137.02	6,100.00	2,962.98
532 PUBLISHING	0.00	0.00	200.00	200.00
534 PRINTING	0.00	115.00	500.00	385.00
536 DUES	0.00	1,012.20	2,000.00	987.80
538 TRAVEL EXPENSES	0.00	3,968.45	6,100.00	2,131.55
540 TRAINING	0.00	4,025.95	4,500.00	474.05
541 PUBLICATIONS	0.00	397.80	600.00	202.20
TOTAL CONTRACTUAL SERVICES	0.00	37,458.23	51,850.00	14,391.77
COMMODITIES				
560 OFFICE SUPPLIES	0.00	1,840.23	4,000.00	2,159.77
TOTAL COMMODITIES	0.00	1,840.23	4,000.00	2,159.77
CAPITAL OUTLAY				
578 EQUIPMENT - COMPUTER	0.00	5,531.95	10,000.00	4,468.05 + \$2000 ⁰⁰
582 VEHICLE	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	5,531.95	10,000.00	4,468.05
CONTINGENCIES				
599 CONTINGENCIES	0.00	0.00	2,000.00	2,000.00 - \$2000 ⁰⁰
TOTAL CONTINGENCIES	0.00	0.00	2,000.00	2,000.00

AUDIT PROPOSALS 2020

Audit for years ending March 31, 2020, 2021 and 2022

		<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>3 Year Total</u>
GRA	Crystal Lake, IL	\$8,000.00	\$8,250.00	\$8,500.00	\$24,750.00
Lauterback & Amen, LLP	Warrenville, IL	\$8,730.00	\$8,970.00	\$9,210.00	\$26,910.00
Tighe Kress & Orr	Elgin, IL	\$8,500.00	\$8,500.00	\$8,500.00	\$25,500.00

