

New Law Requires Clerks to "Attest" All Township Payments

ON AUGUST 19, 2018, Governor Rauner signed Senate Bill 2923 into law (now Public Act 100-0983). Starting January 1, 2019, this new law requires Township Clerks to "attest" the signatures of Supervisors on all payouts from the Township and Road District treasury (including payments for cemetery purposes). The law is straight forward and provides a great opportunity for Township government to demonstrate a continued commitment to transparency, as every payment made will now have the Clerk verifying its authenticity. The Illinois General Assembly clearly supports this opportunity, as it passed the law unanimously in both chambers.

Compliance will be simple, but here are some key questions (and answers) on how to best practice and implement its requirements.

1) What does "attest" mean?

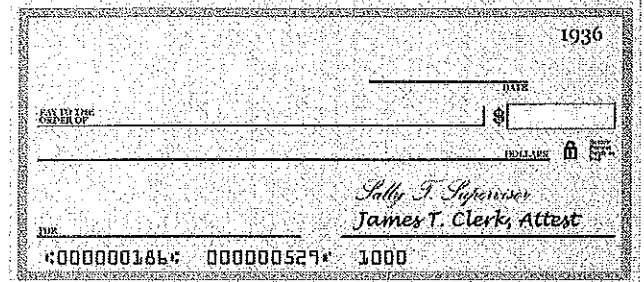
By definition, attesting a document means you witness or formally certify its content by signing your name. Township Clerks already do this, when they "attest" ordinances, annual levies, and other important documents as official Township records.

2) How do I "attest" a signature on payouts?

Clerks will now sign their name along with the authorized signature (the Supervisor/Road District Treasurer) on all checks or other financial documents

which reflect a payout from Township or Road District funds. The role of the Clerk remains the same as it does on any other official documents—they are simply witnessing or attesting to the authenticity of that authorized signature. From a practical standpoint, before January 2019, we encourage Supervisors to reach out to their banks to notify them of this change in the law and ask their preference on whether (or not) to add the Clerk's signature to account signature cards. In conversations with various bankers, it is quite possible your bank will not require the Clerk's signature to be added. This is particularly true in light of question #3.



From a practical standpoint, the check can look like this:




Absent a specific request from your bank, there should be no reason to have specialized checks printed with an "attestation line." The authorized signature should appear on the actual signature line, and whether the attestation appears above or below the line is simply a matter of what is practical (i.e., wherever there is room to attest the signature).

3) Can the Clerk now write checks on their own?

NO. Again, the Clerk is still simply serving as a "witness" to the payment. The Clerk has NO authority to write a check, and they will have NO legal (or "fiduciary") responsibility related to the payment of funds. In fact, this may be the reason why some banks will NOT want to add Clerks to a signature card(s). Obviously, the Supervisor and Clerk will have to coordinate their schedules to make sure they are both available to sign all checks in a timely fashion to avoid any late

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penalties associated with Illinois' Local Government Prompt Payment Act.

4) Rather than coordinate schedules, can we have a rubber stamp with the Clerk's signature?

There is no question that pre-printed signatures and rubber stamps are almost universally considered a permissible way to endorse a check. Accordingly, a rubber stamp for an attestation would also be permissible, assuming the Clerk agrees to have one made. HOWEVER, you will still require proof that the Clerk attested the expenditure. Do you have something in your meeting minutes where the Clerk authorizes the use of the rubber stamp on the bills as presented? Do you have a separate note/email from the Clerk granting permission? Again, we are looking for something that documents the Clerk's consent to the stamp, and do not forget that any notes/emails received authorizing the use of the stamp become records under both Illinois' Freedom of Information Act and the Local Records Act and cannot be destroyed.

In addition to this evidence of attestation, we recommend you keep the stamp secure at all times.

5) Does the Clerk really need to attest every payment or just the overall warrant packet presented at the meeting?

Based on the language of the law, we recommend the Clerk attest every payout, and not a summary sheet. This is even true when you are using a rubber stamp (i.e., the stamp needs to appear on every check).

6) What about those payments we make without a check?

"E-checks" and other electronic payments are being used on an ever-growing basis. Clearly, there should be protocols in place for the "authorized signature" already.

Much like a bank, you should notify and work with the vendor(s) that handle your electronic payments to make sure they understand the new law and ask for their input on if they require any changes on their end. If the software or provider does not allow for the Clerk to attest, a similar plan for documenting the use of a rubber stamp makes sense here, too.

7) Will the Clerk need to be bonded?

NO. They will not actually handle any money or funds. That remains the statutory responsibility of the Supervisor/Road District Treasurer.

8) Will the Clerk have access to confidential information?

Possibly. Some Townships still issue direct payments to General Assistance recipients, so their name and the amount(s) of payment will be known to the Clerk. However, the Clerk is already under a responsibility to keep private information from being shared with the public (e.g., as the keeper of confidential closed session minutes until they are released by the Board). In any event, the amount being paid on any check is **not** confidential, as the expenditure of public funds is subject to any Freedom of Information Act request.

As with any new law, TOI encourages you to contact your legal counsel with any questions. You may also want to contact your auditor and insurance carrier/bonding company (if you are not a member of TOIRMA) on this new law to discuss any further practical considerations.



Transportation *(continued from page 45)*

are now in as least their fifties. You are now faced with more People with more needs. Is your Township going through diversity changes? Probably. Be at the front of it. Create Contacts and learn about Cultures. These are potential Township Clients. Plan for not just tomorrow but for five years from tomorrow.

Township Transportation is a spoke in the wheel of Township Government and Business. Do not dismiss it as an unimportant spoke. Transportation can support everything else that your Township does. We are not only here for medical appointments, shopping and

hair care. Not just for taking People back and forth to work. We support our General Assistance, Tax Assessor, Senior Activities and the Pantry as well. We are another brick in the Wall that is Township Service and every brick is part of that Wall.

More Traveling Thoughts??? I'm looking forward to meeting You, My Colleagues, at TOI in November in Springfield. You can find me at the ITASCSC Booth on Sunday, November 11 and I am presenting in the ITASCSC Forum on Monday, November 12. I can also be reached at rhawkins@thorntontwp.com.



PO Box 1390 Elgin, IL 60121-1390 Bus Line: 847-742-4088 Crisis Line: 847-697-2380 Fax: 847-742-4182 TTY: 847-742-4057 www.crisiscenter.org

**Elgin Township Social Service Funding
Final Report: 10/1/17 –9/30/18**

\$47,000 Economic Crisis Program
\$ 8,000 EC Shelter
\$ 5,000 Groceries for Emergency Food Pantry
\$60,000 Total

Economic Crisis Program: The EC Financial and Case Managers provided the following to Elgin Township residents:

- 2,624 Elgin Township residents received 16,082 hours of service
- 50 Elgin Township households received \$53,829.47 in financial assistance for rent or utility
- 961 households received 24,758 meals from our Emergency Food Pantry
- 283 households received a November Holiday Food Box
- 451 households received 34,738 diapers/wipes; 867 households received 47,762 toiletries; 342 households received 1,249 rolls of toilet paper
- 99 clients received 337 one-ride bus tickets; 222 households received 514 all-day bus tickets
- 860 households received food pantry referrals; 264 households received clothing referrals; 73 households received 101 pairs of shoes or boots; and 86 clients received 236 blankets
- 40 households received eyeglass referrals to the Elgin Lion's Club
- 197 households received 1,144 pairs of socks; 42 households received 184 underwear garments
- 224 households received 702 coats, 233 households received 703 hats, 259 households received 860 pairs of gloves, and 165 households received 374 scarves

EC Shelter: A total of 43 women from Elgin Township were sheltered for 717 nights and 27 children for 449 nights. An additional 55 women and 43 children from Elgin Township were sheltered 2,133 nights due to domestic violence.

Financial Report: 100% of the total grant has been spent through 9/30/18 (\$60,000). This includes 78.3% of the cost of Personnel, 13.3% for EC Shelter, and 8.4% for nonperishable food for the Emergency Food Pantry.

EC Program Support: \$46,959.38 for salary and fringes

EC Shelter: \$8,014.53

Emergency Food Pantry: \$5,026.09

Submitted By: Lisa Winchel, Resource Development/Facility Coordinator
Theresa Boksa, Information Technology Manager
Shereen Venning, Grants Manager

Date: 10/5/18

COMMUNITY CRISIS CENTER, INC MISSION:

We provide Safety, Hope, Advocacy, Respite and Education for those impacted by crisis and violence in the Fox Valley Region and Illinois.

PO Box 1390 Elgin IL 60121-1390 Bus Line: 847-742-4088 Crisis Line: 847-697-2380 Fax: 847-742-4182 TTY: 847-742-4057 www.crisiscenter.org

**Elgin Township Summer at Risk Youth FY 18/19 Grant
Final Report 6/1/18 –8/31/18**

\$6,000: Children's Program services
\$ 500: swimsuits, towels, sunscreen, etc.
\$ 500: 2 chairs, end table for counseling/waiting room
\$ 500: milk & food for children in Shelter Program
\$7,500 Total

Children's Program: during 6/1/18 –8/31/18

- 40 children from Elgin Township received 176 hours of service
- 14 of women from Elgin Township received 16 hours of service
- 10 children from Elgin Township spent 213 nights in our Shelter Program
- 14 women from Elgin Township spent 482 nights in our Shelter Program due to domestic violence or economic crisis

Financial Report: 100% of the total grant has been spent 6/1/18 – 8/31/18

Children's Program services	\$6,009.08
Swimsuits, towels, sunscreen, etc.	\$ 503.69
2 chairs, end table	\$ 476.00
Milk & food	\$ 510.63
	<u>\$7,500.00</u>

Submitted By: Lisa Winchel, Resource Development/Facility Coordinator

Date: October 5, 2018

COMMUNITY CRISIS CENTER, INC MISSION:

We provide Safety, Hope, Advocacy, Respite and Education for those impacted by crisis and violence in the Fox Valley Region and Illinois.

Ecker Center for Mental Health

1845 Grandstand Place Elgin, Illinois 60123-4983

Elgin Township

Final Report

With the Township's help, the Ecker Center has been able to continue to provide needed services to Elgin Township residents with mental illnesses. We continue to provide walk-in intake hours for new clients, and our new and existing clients have full access to 24 hour emergency intervention, intensive crisis groups, individual and group counseling, case management and crisis, supported and supervised residential living services.

As a result of grants from a medical foundation and a hospital system, we are continuing to restore our psychiatry service capability, much of which was lost due to state funding reductions in mental health services. The increased number of individuals served by our Psychiatry Program has been steady and continues to rise. We are now scheduling clients five days a week and soon we will be able to schedule every other Saturday, as we are in the process of hiring an Advanced Nurse Practitioner, who can prescribe medications. Our Child Psychiatrist is scheduled at least three months out and children and adolescents are having to wait longer for their appointment. We have hired an additional part-time psychiatrist for four hours weekly and have increased our part time child psychiatrist's hours by four hours monthly.

As a result of the increasing number of clients served within the Therapy Program, the agency has hired several new therapists to assist with the demand, including a bilingual therapist. This enables the department to decrease the wait time for services. We have four bilingual therapists and unfortunately, we are losing one as of October 3rd, and this position will need to be replaced in order to continue to assist the many Spanish speaking families that request our services. We are anticipating a continued increase in the number of people served in the program as a result of the continuous outreach we have done to neighboring schools, agencies and organizations. We have already noticed an increase in the total number of minors seen for therapy as a result of collaboration with surrounding school districts. The Psychosocial Rehabilitation Program has increased in the number of groups being offered throughout the day to provide clients with more opportunity to engage in treatment. In addition, we have recently added two groups that target dual diagnosis and substance abuse issues. This is new and exciting for us.

Our grant period beginning October 1, 2017 through September 30, 2018, we have provided 1395 Elgin Township residents with the following services:

<u>Residents</u>	<u>Service</u>
579	Therapy (individual and group counseling)
141	Life Skills Groups (Psycho-social Rehabilitation (PSR))
642	Psychiatry and Nursing

Hope, Recovery and Well Being

Voice 847-695-0484

DEAF/HARD OF HEARING: ILLINOIS RELAY CENTER AT 711

FAX: 847-695-1265

www.eckercenter.org



United Way of Elgin
Fox Valley United Way
United Way of Metro Chicago



834	Case Management
526	Psychiatric Emergency Program (PEP)
17	24 Hour Supervised Residential (group home)
63	24 Hour Crisis Residential
137	Supported Residential (staffed morning through evening hours)

In FY 2018, we have received more timely payments from the State due to the budget passed last year. This year we have also reinstated some of the benefits for persons who pay below cost fees for their own services as well as increased direct service hours. We have seen a drop in service fees paid for by the ACA's expanded Medicaid and are watching to see if that is a permanent trend. We are very grateful for Elgin Township's continued and generous funding which helps us carry on our mission of providing services to assist people with serious mental illnesses maintain their independence, health and highest quality of life.

September 27, 2018

Mr. Franklin Ramirez
Elgin Township
729 S. McLean Blvd, Suite #100
Elgin, IL 60123



Re: Jr. Staff Program
Agreement dated 4/04/18 - Final Activity Report due 10/4/18

Dear Mr. Franklin:

The Boys & Girls Club of Elgin has been a shining beacon in the Elgin area for 25 years protecting and mentoring at-risk children in its community through programs like Healthy Lifestyles, Character and Citizenship and Academic Success.

Thanks to Elgin Township's involvement and generous gift of \$10,000, our Leadership Program at the Boys & Girls Club of Elgin is proving to be a huge success. Our partnership has proven to be essential in molding positive and productive citizens of the future. Our staff encouraged its Jr. Staff members to participate in various leadership programs, service events and positive activities.

Below is an outline of expenses and attendance for several programs in accordance with the Agreement dated April 4, 2018:

Jr. Staff T-Shirts	\$277.50
Staff Salaries / Supervisory:	<u>\$9,800.00</u>
Interim Expense Report Total:	\$10,077.50

Attendance Jr. Staff:	14
Attendance Club Council:	25

Attached are Mentoring Program Reports and photographs highlighting our Jr. Staff at work.

Thank you again for your help and interest in keeping our kids safe.

Sincerely,

A handwritten signature in cursive script that reads "Cathy Russell".

Cathy Russell, CEO
Boys & Girls Club of Elgin
847-608-5017

BOARD OF DIRECTORS

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Larry Henderson, Vice President
Rick Zonts, Treasurer
Stephanie Doran, Secretary
Greg Lieser, Past President

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Pastor Willie Tate
Tim Williams
Kristi Wisdom

Staff:

Cathy Russell, CEO



When school's out,
Clubs are in.



BOYS & GIRLS CLUB
OF ELGIN

TO: Lieutenant Sean Rafferty
FROM: Sergeant Jim Roscher, Supervisor, SRO/Youth Initiatives
SUBJECT: Kids United Summer Youth Program
DATE: September 4, 2018

The program ran Monday through Friday with the 9-12 year olds attending on Monday and Wednesday from 4:00 PM to 9:00 PM and the 13-17 year olds attending Tuesday and Thursday from 4:30 PM to 9:30 PM. Fridays were set aside for field trips since U-46 buildings are closed on Fridays. The program was successful with 243 kids registered, which resulted in over 1,744 site visits, with an average of 53 kids per night. Last year's program had 335 kids registered, with 2002 site visits, and about 63 kids per night. The decrease was due to the delay in getting a school from U-46 (IGA issues with Plant Operations) which did not allow the SRO's to advertise the program at the elementary schools or their own schools.

Kids United partnered with numerous programs this summer for the benefit of the participants. Northern Illinois Food Bank provided nutritious meals for the kids and we received over 2,000 meals for the program. Kids United was also selected as a participant in NIFB's backpack program where the families who signed up were given a bag of food for the weekend. That program was very successful with over 90 backpacks handed out during the 9 weeks. Side Street Studio Arts were contracted to come to Kids United twice a week this summer for the first time. They provided art instruction to the kids which was very well received. They came on Mondays and Tuesdays for the entire evening. I met with Tanner Melvin, co-founder of Side Street Studio Arts after the summer program ended to discuss next summer. We talked about adding STEM projects next summer and he would suggest other activities before the program starts next summer. Kids United also partnered with Boys and Girls Club of Elgin (BGCE) this summer. They provided one of their staff to our program and a 24 passenger bus. The staff member was to develop programming for Kids United other than what we already do. The bus was to pick up kids from Kimball MS to bring to the program at Abbott MS. I asked that the bus pick up kids from the other 3 middle schools and bring them to whatever school we are using next summer. The director of outreach

suggested that we add the 12 year olds to the 13-17 year olds group for Kids United. That is an excellent idea since we usually have so many more 9-12 year olds per day and the 12 year olds are usually at Middle school so it would be great to have them interact with classmates before school starts. She also advised that the partnership was very valuable to them since their numbers were way up.

The kids were taken on 9 field trips on Fridays. They were taken to The Centre for swimming, Lifezone 360 in West Dundee, Medieval Times in Schaumburg, All Grass Farms in Algonquin, Kane County Cougars Game in Geneva, swimming at Wing Park twice, Leroy Oakes Forest Preserve in St. Charles, and swimming at Centennial Beach in Naperville.

Numerous activities were available to the Kids United participants daily. Soccer, basketball, kickball, volleyball, badminton, dodgeball, sidewalk chalk, tag, and yoga (by Yoga Master Det. Schreiner). Board games included chess, checkers, Jenga, Scrabble, Connect Four, Sorry, Uno, Catan, and other card games. Arts and crafts was done in house and with Side Street Studio Arts. STEM projects were done with BGCE staff. Culinary Cop was a big favorite with the SRO's teaching the kids life skills in the kitchen.

We were short staffed for the summer due to the retirement of SRO Schreiner and we had a number of kids with behavior issues, and kids on medication. Luckily for us, JoAnn again came to the rescue with her social work interns. JoAnn was made aware of the issues we were having last summer and offered her interns to Kids United to help with our staffing levels and work with the kids who were having issues. The interns provided again this summer jumped right in and helped us out tremendously.

The Kids United Summer program concluded on August 7, 2018 with KU hosting a National Night Out party at Abbott Middle School. The party was well attended considering the rainy weather with 200-300 attendees. We had numerous volunteers from CPAAA, Kids United, U-46, Parks and Rec, and even Finance Director Deb Nawrocki showed up for the evening to assist. Numerous VIP's showed up including Franklin Ramirez, Tish Powell, and Rose Martinez.

The Kids United program was a huge success as the kids and their families enjoyed meeting the SRO's in a friendly environment and getting to know them on a personal basis. The rapport developed between the officers and the kids participating in the program will serve to better communicate with each other in the future. The goal continues to be that of keeping the kids' safe and off the streets, while building relationships that will benefit our entire community. Many of the kids in this year's program also participated last summer and some from last summer were volunteers this year.

Kids United 2018 Expenditures

Total Expenditures \$18,872.43

Field Trips

Trip	Date	Cost	Food/Drink
Centre Swim	6/8/2018	\$0	\$140.17
Life Zone	6/15/2018	\$945	\$360
Medieval Times	6/22/2018	\$2,249.25	Included
All Grass Farms	6/29/2018	\$200	\$172.16
Kane County Cougars	7/6/2018	\$2,880	Included
Wing Park Pool	7/13/2018	\$0	\$189.04
Leroy Oaks Forest Preserve	7/20/2018	\$78	\$415.95
Wing Park Pool	7/27/2018	\$0	\$110
Centennial Beach	8/3/2018	\$330	\$556.80
	Total	\$6,682.25	\$1,944.12

Field Trips/Transportation

Life Zone	6/15/2018	\$445.50
Medieval Times	6/22/2018	\$360
All Grass Farms	6/29/2018	\$431.25
Kane County Cougars	7/6/2018	\$431.25
Leroy Oaks	7/20/2018	\$374.25
Centennial Beach	8/3/2018	\$374.25
	Total	\$2,416.50

Supplies/Equipment

Supplies/Equipment	Date	Cost	Items
Sams Club	6/6/2018	\$734.79	Food/Supplies for KU
Target	06/05/20187	\$127.11	Balls/ BoardGames for KU
Dicks Sporting Goods	6/11/2018	\$14.97	Frisbee's
Hobby Lobby	6/13/2018	\$225.92	Art and Craft supplies
Walmart	6/13/2018	\$51.70	Art and Craft supplies
Home Depot	6/13/2018	\$20.92	Art and Craft supplies
Sams Club	6/27/2018	\$39.96	Giant Beach Balls
Target	7/19/2018	\$149.74	Smores Supplies/Art Supplies
Target	7/25/2018	\$44.49	Sporting goods
Home Depot	7/25/2018	\$65.84	Slip/Slide Supplies
Jewel	7/26/2018	\$14.94	Water Balloon Supplies
Target	8/1/2018	\$22.36	Popcorn Supplies
Menards	8/8/2018	\$39.96	Storage Bins
Walmart	6/13/2018	\$86.58	Culinary Cop
Jewel	6/18/2018	\$56.48	Culinary Cop
Meijer	6/28/2018	\$42.26	Culinary Cop
Meijer	6/27/2018	\$78.03	Culinary Cop
ZZA Factory	7/3/2018	\$100	Culinary Cop

Jewel	7/11/2018	\$173.40	Culinary Cop
Jewel	7/11/2018	\$5.58	Culinary Cop
Jewel	7/17/2018	\$104.35	
Amazon	6/15/2018	\$17.99	Art Supplies
Menards	7/16/2018	\$179.95	Fans
	Total	\$2,397.32	

National Night Out

A to Z rentals	8/9/2018	\$527.30	Rentals for NNO
RZ Disc Jockey Services	8/11/2018	\$225	DJ for Event
Sams Club	8/6/2018	\$709.89	Food/Supplies
	Total	\$1,462.19	

T-Shirts

Roselynn Fashions	6/11/2018	\$1,149.50	T-Shirts
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Other

Side Street Art Studio		\$3,800	Professional Art instruction
Travelling World of Reptiles		\$350	Reptile Show
	Total	\$4,150	

Total Expenditures \$19,052.38



Northern Illinois Special Recreation Association

285 Memorial Drive, Crystal Lake, IL 60014
Phone & TTY: (815)459-0737 Fax: (815)459-0388

September 20, 2018

Mr. Franklin F. Ramirez, Supervisor
Elgin Township
729 S. McLean Blvd.
Elgin, IL 60123

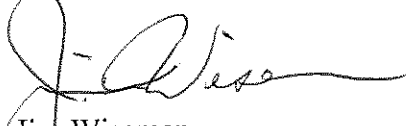
Dear Mr. Ramirez,

Thank you again to the Elgin Township for your support of the Northern Illinois Special Recreation Association (NISRA) Summer Day Camp program through the Summer Programs For Youth At Risk Grant application program. With the conclusion of the NISRA Summer program season, here is an update on the success achieved by NISRA with the funding support from the Elgin Township.

NISRA conducted a youth camp, Camp Kaleidoscope for ages 7-12, and teen camp, Camp Rock ages 13-22, at Channing School in Elgin. The camps swam two days a week at Lords Park Pool. These two camps engaged 18 Elgin Township residents for seven weeks. In addition, another 7 residents chose to utilize NISRA transportation services, which picked up daily at The Centre in Elgin, to attend one of 11 other Summer Day Camp sites offered by NISRA. One highlights from Summer Day Camp was the opportunity for each of the camps to go on a fieldtrip to Santa's Village Azooement Park in East Dundee. Lastly, in addition to Summer Day Camp participation NISRA provided six week seasonal recreation programs this past summer for another 74 residents – children, teens and adults with a disability.

Please contact me with any questions or requests for further information. Your support for residents of Elgin Township with a disability is critical for NISRA to complete its mission of enriching the lives of people with disabilities through meaningful recreation experiences. We are very appreciative of your support. Best of fortune to everyone involved with the Elgin Township.

Sincerely,


Jim Wiseman
Executive Director

Enc.



Providing recreation programs for people with disabilities residing in the Barrington Park District, Cary Park District, Crystal Lake Park District, Dundee Township Park District, City of Elgin, Hampshire Township Park District, City of Harvard, Huntley Park District, Village of Lake in the Hills, Marengo Park District, City of McHenry, Wauconda Park District and the City of Woodstock.



toirma.org

Dear TOIRMA Members:

On behalf of the TOIRMA Board of Trustees, we are pleased to present the 2017-2018 program year Annual Financial Report. We are proud of the success of the TOIRMA Program and the coverages designed specifically for our members throughout the State of Illinois. We hold strong in our ability to provide reliable coverages for townships, road districts, and multi-township assessment districts while keeping costs down.

This year marks the 27th consecutive year that the TOIRMA Board of Trustees has declared a dividend for members in the TOIRMA Program for the five previous years. The dividend for the 2017-2018 program year was \$2,092,931. Over the 27-year period \$41,411,987 has been returned to eligible members. This is a significant accomplishment, especially with rising business costs, including claims, and fluctuating investment returns. Rest assured, we continue to work towards the goal of returning dividends to our membership.

Further, the Board of Trustees added cyber liability coverage for our members during the 2017-2018 program year at no additional charge. This is an emerging liability area, and we want our members to have these additional resources available to them.

Providing high quality service to our members remains a top priority and the foundation of the TOIRMA Program's success. The TOIRMA Team remains committed to addressing the needs of our membership, while standing ready to address challenges ahead.

Our mission is through innovative management, leadership, and financial administration, TOIRMA will provide the necessary coverage to help townships solve problems and operate in the most fiscally efficient way.

Thank you for allowing us to be your township partner, and making our communities a better place to live.

Sincerely,

Olen Kibler

Olen Kibler, Chairman
TOIRMA Board of Trustees

Barbara McGrew, Vice-Chairman, Harter Township/Clay County
Kevin Bird, Secretary, Hickory Point Township/Macon County
Joseph Musso, Pecatonica Township/Winnemago County
Doris Ritter, Montebello Township/Hancock County

Executive Office
3217 Northfield Drive
Springfield IL 62702-1400
Toll Free: (888) 562-7861
toirma.org

James R. Donelan
Executive Director

Administrative/Claims
Towne Centre Building
2 East Main Street, Ste. 208
Danville IL 61832-5852
Toll Free: (800) 252-5059

Simphi Lenover
Account Manager
Katie Musgrave
Claim Supervisor

Cash and cash equivalents	\$ 9,224,126	\$ 10,081,401
Investment securities	99,081,646	91,235,032
Receivables:		
Contributions receivable	-	798
Reinsurance	2,410	5,345
Interest	481,097	383,640
Prepaid expenses	19,013	1,688
Capital assets, net	870,135	902,005
Total Assets	\$ 109,678,427	\$ 102,609,909
Unpaid losses and loss adjustment expenses	\$ 52,657,472	\$ 51,306,879
Unearned member contributions	13,071,265	13,097,014
Accounts payable	6,676	-
Total liabilities	\$ 65,735,413	\$ 64,403,893
Net invested in capital assets	870,135	902,005
Unrestricted	43,072,879	37,304,011
Total net position	\$ 43,943,014	\$ 38,206,016
Total Liabilities and Net Position	\$ 109,678,427	\$ 102,609,909

EA / GA MONTHLY REPORT 2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Accumulative Year-to-Date
Total applicants for EA/GA	40	20	26	47	42	56	46	43	45				
Total walkins assisted by staff	147	102	124	168	157	189	173	181	170				
Total phone calls	681	493	1,660	604	627	750	757	803	682				
Average persons assisted daily	39	31	85	37	36	45	44	43	43				
EA client approved	9	10	7	10	10	11	26	19	33				
EA clients denied	6	10	3	9	18	14	6	6	8				
GA clients approved	7	2	5	5	2	9	4	11	3				
GA clients denied	0	1	1	1	2	1	5	1	2				
GA Terminated	0	1	4	5	6	7	5	6	2				
GA Active	41	43	41	40	30	35	31	33	30				
EA monies spent	\$3,487	\$3,875	\$3,086	\$3,926	\$3,915	\$4,081	\$11,399	\$8,546	\$13,121				
GA monies spent	\$12,190	\$12,970	\$12,578	\$11,285	\$10,515	\$11,145	\$11,419	\$12,457	\$9,151				
GA Medical	0	0	0	0	0	0	0	0	0				
Pending SSI/SSD	19	23	28	21	18	18	15	18	15				

