

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of July 11, 2016**

The regular meeting of the Town of Elgin, Illinois, was held on July 11, 2016, in the Board Room of the Elgin Township Building. The meeting was called to order by Supervisor Annette Miller at 6:00 p.m. The Pledge of Allegiance was led by Supervisor Miller.

Moment of silence for fallen law enforcement, all in our nation and a return to peace and respect for all.

**ROLL CALL**

Roll call was answered by the following Board Members: Supervisor Miller, Trustee Pelock, Trustee Endean, and Trustee Hudgens. **Quorum was established.**

**PUBLIC COMMENT**

No public comments.

**APPROVAL OF THE MAY 3, 2016 SPECIAL TOWN BOARD MEETING MINUTES**

A motion was made by Trustee Hudgens to approve the minutes of the May 3, 2016 Special Town Board Meeting. Motion seconded by Supervisor Miller. No discussion.

**Motion carried 3-0-1** Trustee Endean abstained.

**APPROVAL OF THE JUNE 13, 2016 REGULAR TOWN BOARD MEETING MINUTES**

A motion was made by Trustee Hudgens to approve the minutes of the June 13, 2016 Regular Town Board Meeting. Motion seconded by Supervisor Miller. No discussion was held.

**Motion carried 3-0-1** Trustee Endean abstained

**APPROVAL OF THE JUNE 13, 2016 PUBLIC HEARING GENERAL TOWN**

A motion was made by Trustee Hudgens to approve the minutes of the June 13, 2016 Public Hearing General Town. Motion seconded by Trustee Pelock. No discussion was held.

**Motion carried 3-0-1** Trustee Endean abstained

**APPROVAL OF THE JUNE 13, 2016 PUBLIC HEARING GENERAL ROAD**

A motion was made by Trustee Hudgens to approve the minutes of the June 13, 2016 Public Hearing General Road. Motion seconded by Supervisor Miller. No discussion was held.

**Motion carried 3-0-1** Trustee Endean abstained

**OLD BUSINESS**

**Review & Audit of Township Bills/Funds:**

A motion was made by Trustee Endean to approve the Board Audit report for the period of 6-14-2016 through 7-8-2016 in the amount of \$14,787.71 and \$15,578.75 for General Town and Road Funds, respectfully for a total of \$30,366.46. Motion seconded by Trustee Hudgens. Discussion was held.

**Motion carried 4-0-0**

A motion was made by Trustee Endean to approve the Board Audit report for 7-11-2016 in the amount of \$37,849.72 and \$29,951.35 for General Town and Road Funds for a total of \$67,801.07. Motion seconded by Trustee Hudgens. Discussion was held.

**Motion carried 4-0-0**

**NEW BUSINESS**

**1. Annual Town Meeting Discussion**

In response to Randy Hopp's request at the May 9, 2016 Regular Town Board Meeting that the township post annual meeting minutes prior to approval, Supervisor Miller received the following direction on the matter from township legal counsel.

Generally, you would not post minutes that are not approved- but in this case, since it is a whole year before approval, you might post them marked as a “Draft, subject to approval at Annual Meeting to be held on (DATE).”

A motion was made by Trustee Hudgens to post the annual minutes as a “Draft, subject to approval at Annual Meeting to be held on April 11, 2017”. Motion seconded by Supervisor Miller.

**Motion carried 4-0-0**

**2. Website Discussion**

Trustee Hudgens motioned to approve a one year agreement with Marketing Automations for \$237.00 per month to design, implement and maintain the township website. Motion seconded by Supervisor Miller. Discussion held.

**Motion carried 3-1-0** Trustee Pelock voting no

**3. Newsletter Discussion**

Responsive Mailroom quote at \$2475.00. Photos needed scheduled for July 18<sup>th</sup>, estimated cost \$395.00.

**OTHER BUSINESS**

None

**SUPERVISORS REPORT**

Discussed Open House and flyer for event.

**TRUSTEE COMMENTS**

Trustee Endean relayed township resident’s concern regarding asphalt at Hopp Rd Crossing. Trustee Pelock asked that a diaper changing table be added to restroom as residents have expressed the need for one.

**ADJOURNMENT**

A motion was made by Trustee Hudgens to adjourn the meeting at 6:37pm. Motion was seconded by Trustee Endean. **Motion carried 4-0-0**

The Elgin Township Board of Trustees stands adjourned until Monday, August 8, 2016 at 6:00pm.

Respectfully submitted by Town Clerk Laura Wallett

_____	_____
Laura Wallett, Town Clerk	Date
_____	_____
Annette M. Miller, Supervisor	Date
_____	_____
J. Patrick Hudgens, Trustee	Date
_____	_____
Robert L. Johnson, Trustee	Date
_____	_____
Vicki Pelock, Trustee	Date
_____	_____
Randy Endean, Trustee	Date