

708 Community Mental Health Board Meeting
729 S Mclean Blvd, Elgin, IL
Meeting of Sept 17, 2025 Minutes

The regular meeting of the Elgin Township 708 Community Mental Health Board (708 Board) was held in the lower level of the Township Building. The meeting was called to order by Chairman Andrew Sosnowski at 7:00 p.m. Mr. Michael Kenyon led the Pledge of Allegiance.

Roll Call: Chairman Andrew Sosnowski, Vice Chair Michael Warren, Supervisor Vern Tepe, Secretary Farrah Stephen, Sandi McClure, Josh Stober, and Michael Kenyon were present. Consultant Amanda Teachout was also present. A quorum was established.

Chairman's Report- The Chairman welcomed everyone. He thanked the Planning Committee for their continued hard work and expressed appreciation for their progress on the funding guidelines and applications. He also noted that he and Mr. Warren had met with the potential attorney's office and that a representative from the firm would be joining the meeting today to allow board members the opportunity to ask questions.

A. Approval of Minutes of September 17, 2025 Regular Meeting

Mr. Warren motioned to approve the minutes. Mr. Kenyon seconded. The motion carried 7-0-0.

B. Approval of Financial Statements for September 2025

A roll-call vote was held with all members voting yes. The motion carried 7-0-0.

C. Recognize Public Comments- (3 Minutes per person/15 minutes max comment period)

Mr. Erin Corona from AID thanked the Board for its financial support and reiterated that the funds are helping individuals facing housing challenges. He explained that the funds assist clients in obtaining mental health services, completing necessary documentation, and connecting to other community resources, among other services.

D. Old Business- Mr. Ed Hansen of Airdo Werwas Attorneys at Law presented details on the legal services his office could provide for the 708 Board. Members agreed to review the proposed contract further in order to develop questions and continue discussions at a later date.

E. New Business

1. Approval of Funding Contract

Mr. Stober motioned to approve the funding contract template as presented. Mr. Warren seconded. The motion carried 7-0-0.

2. Approval of Emergency Funding Guidelines- Mr. Warren motioned to approve the Emergency Funding Guidelines with the addition that all funds requested must be for unbudgeted and unexpected needs. Mr. Tepe seconded. The motion carried 7-0-0.

3. Approval of Emergency Funding Application

Mr. Stober motioned to approve the Emergency Funding Application based on the following revisions:

- Question #4 to be changed from “percentage of total residents” to “how many Elgin residents are assisted through your agency.”
- Question #1 under Financial Needs to include a requirement that applicants list any other pending funding sources.

Mr. Kenyon seconded. The motion carried 7-0-0.

4. Approval of Prevention Funding Guidelines

Mr. Stober motioned to approve the Prevention Funding Guidelines. Mr. Kenyon seconded. The motion carried 7-0-0.

5. Consideration of Fiscal Year Tax Levy Recommendation

The Board continued discussion on increasing the 2026 tax levy to 2 million dollars. Mr. Warren inquired as to whether the board was aware of the extent to which the Elgin Township Board would consent to the \$2 million levy in the event that the 708 Board made the request. Mr. Tepe stated that he feels 2 million is an appropriate amount for the 708 board to request due to the need and the ability for the 708 board to manage the funds. Chairman Sosnowski added that it would be beneficial for members of the 708 Board to attend the Township meeting when the vote occurs, to show a sense of solidarity and support. The motion carried 7-0-0.

6. Appointments to Committees

The Chairman announced updated committee appointments:

- Planning Committee: Chaired by Farrah Stephen with members Sandi McClure, Supervisor Vern Tepe, Chairman Andrew Sosnowski, and Amanda Teachout.
- Finance Committee: Chaired by Michael Warren with members Michael Kenyon, Josh Stober, Supervisor Vern Tepe, Chairman Andrew Sosnowski, and Amanda Teachout.

F. Board Member Comments (If any)- None

G. Announcements- The next regular meeting will be held on Wednesday, October, 15, 2025, at 7:00 pm in the lower level of the Township Offices at 729 S McLean Blvd, Elgin, IL 60123

H. Adjournment/Recess- Mr. Kenyon motioned to adjourn the meeting. Mr. Warren seconded. The motion carried 7-0-0. The meeting adjourned at 8:31 p.m.

Respectfully submitted by Secretary Farrah Stephen

Farrah Stephen, Board Secretary

Date