

708 Community Mental Health Board Meeting
729 S Mclean Blvd, Elgin, IL
Meeting of Sept 17, 2025 Minutes

The regular meeting of the Elgin Township 708 Community Mental Health Board (708 Board) was held in the lower level of the Township Building. The meeting was called to order by Chairman Andrew Sosnowski at 7:00 p.m. Vice Chair Michael Warren led the Pledge of Allegiance.

Roll Call: Chairman Andrew Sosnowski, Vice Chair Michael Warren, Supervisor Vern Tepe, Secretary Farrah Stephen, Sandi McClure, Josh Stober, and Michael Kenyon were present. Consultant Amanda Teachout was also present. A quorum was established.

Chairman's Report- The Chairman welcomed everyone and shared highlights from the recent Township Board meeting. He thanked Mr. Warren for speaking at that meeting regarding the work of the 708 Board, particularly the initial disbursement of funds and the Board's consideration of a \$2 million levy request. Chairman Sosnowski noted that the Township Board is expected to vote on the levy recommendation in December and encouraged 708 Board members to attend that meeting to show support and solidarity. He also expressed appreciation for the ongoing support and engagement of community partners, including a note of thanks to Mr. Carl Stratman for being at the 708 board meeting tonight.

A. Approval of Minutes of September 17, 2025, Regular Meeting

Mr. Warren motioned to approve the minutes of the September 17, 2025, regular meeting as presented. Ms. McClure seconded. The motion carried 7-0-0.

B. Approval of Financial Statement of September 2025

Mr. Warren motioned to approve the financial statement for September 2025. Ms. McClure seconded. A roll-call vote was held with all members voting yes. The motion carried 7-0-0.

C. Recognize Public Comments (3 Minutes per person/15 minutes max comment period)- No public comments were presented.

D. Old Business- None.

E. New Business

1. Approval of Funding Contract

The Board reviewed the updated funding contract, including a minor revision on page 6 to remove the wording as previously agreed. Supervisor Tepe noted that he would like to further refine the language regarding how recipient organizations acknowledge the Board's financial support, but stated he would not hold up approval on this point. Chairman Sosnowski encouraged the Board to continue building relationships with funded organizations in ways that naturally promote recognition of the Board's role. Mr. Stober motioned to approve the funding contract template as revised. Ms. Stephen seconded. The motion carried 7-0-0.

2. **Approval of 2026 Meeting Dates-** The Board reviewed the proposed schedule of regular meeting dates for calendar year 2026. Mr. Warren motioned to approve the 2026 meeting dates as presented. Ms. McClure seconded. The motion carried 7-0-0.
3. **Discussion of February Mental Health Presentations**
The Board held a preliminary discussion about potential February mental health presentations. It was noted that the Township will be hosting a workshop on how to start a small business, and Board members expressed interest in coordinating or hosting a complementary mental health-focused workshop or presentation during this period. No formal motion was made; discussion will continue at a future meeting as details are developed.
4. **Approval of Dues Payment**
The Board considered payment of annual dues for ACHMAI. Mr. Warren motioned to approve the dues payment. Ms. McClure seconded. A roll-call vote was held with all members voting yes. The motion carried 7-0-0.
5. **Approval of FY 2025 Funding Requests (Direct Service Funding)**
The Board discussed the FY 2025 direct service funding requests, including questions about how much to allocate, how to structure disbursements, and how to ensure accountability. Members agreed that:
 - The Board may request program reports and updates to monitor the use and impact of funds.
 - Disbursements will be made in two installments for approved organizations:
 - The first half will be disbursed at the beginning of the funding period.
 - The second half will be disbursed in April, contingent upon receipt of an interim report approximately one month prior.

Funding decisions were as follows:

a. Ecker Center for Behavioral Health

Mr. Kenyon motioned to approve the FY 2025 funding request for the Ecker Center for Behavioral Health under the agreed-upon disbursement structure. Mr. Warren seconded. A roll-call vote was held with all members voting yes. The motion carried 7-0-0.

b. Association for Individual Development (AID)

Mr. Warren motioned to approve the FY 2025 funding request for the Association for Individual Development under the agreed-upon disbursement structure. Mr. Stober seconded. A roll-call vote was held with all members voting yes. The motion carried 7-0-0.

c. Easterseals of DuPage & Fox Valley

Mr. Stober motioned to table the FY 2025 funding request for Easterseals of DuPage & Fox Valley pending further review and discussion. Supervisor Tepe seconded. A roll-call vote was held with all members voting yes. The motion to table carried 7-0-0.

F. Board Member Comments (If any)—No additional board member comments were offered.

G. Announcements The next regular meeting will be held on Wednesday, November 19, 2025, at 7:00 p.m. in the lower level of the Township Offices at 729 S McLean Blvd, Elgin, IL 60123.

H. Adjournment/Recess Mr. Warren motioned to adjourn the meeting. Ms. McClure seconded.

Respectfully submitted by Secretary Farrah Stephen

Farrah Stephen, Board Secretary

Date