

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of February 12, 2018 Minutes**

The regular meeting of the Town of Elgin, Illinois was held on February 12, 2018 in the Board Room of the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:30 p.m. The Pledge of Allegiance was led by Trustee Van Weelden.

**ROLL CALL**

Trustee Eduardo Guerra, Trustee Jose Villalobos, Trustee Verner Tepe, Trustee Susan Van Weelden and Supervisor Franklin Ramirez were all present. **Quorum was established.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF MEETING MINUTES**

A motion was made by Trustee Tepe to approve minutes from 1-8-18 as presented. Motion seconded by Trustee Villalobos. Motion carried 5-0-0.

**OLD BUSINESS**

Review and Audit of bills and Funds. Board Audit report- Trustee Van Weelden moved to approve Audit as presented. Motion seconded by Trustee Villalobos. Supervisor Ramirez answered questions raised by Trustee Tepe at last meeting in reference to Audit report. Motion carried 5-0-0.

**NEW BUSINESS**

Review of Business/Investment Institutions list. Discussion followed. Trustee Tepe recommended using an Investment company – versus a bank. Supervisor Ramirez, Trustee Tepe and Road Commissioner Seyller to investigate and report back next month. Eight banks and investment companies chosen to be contacted. Supervisor Ramirez motioned and Trustee Tepe seconded. Motion carried 5-0-0.

**OTHER BUSINESS**

None from Assessor. Road comments from Road commissioner- 20 hours of overtime used last week due to need for snow removal. Salt supply is holding.

**SUPERVISORS REPORT**

Have two bids for new phone system. Waiting to hear from third bidder. Equipment will be upgraded. All phone numbers will remain the same for township. Key Card Access- Current vendor coming soon to update key cards. Passport services- everyone in Supervisor's office now trained. Waiting to hear from state for approval. Newsletter is coming soon. Sign up through Township Website. "Mail Chimp" to be used. Springfield-Supervisor Ramirez and Trustee Villalobos recently attended a Township Budget Training workshop in Springfield.

**TRUSTEE COMMENTS**

Trustee Villalobos noted that many Townships use QuickBooks. Trustee Tepe asked about the new senior committee. Supervisor Ramirez noted that interested people will be able to volunteer (sign up) for consideration this coming week through the Website. Trustee Van Weelden and Supervisor Ramirez noted that Summer Youth Grants (contracted for services) are now available on township website. Trustee Guerra wants to know about other Township investment practices.

**ANNOUNCEMENTS-**

Next general meeting is scheduled for Monday March 12, 2018, 6:30 pm. at the Township offices, 729 S McLean Blvd., Elgin Illinois 60123

**ADJOURNMENT**

Trustee Van Weelden moved to adjourn. Seconded by Trustee Guerra. Motion carried 5-0-0. Meeting adjourned 7:30 pm.

Respectfully submitted by Trustee Susan Van Weelden . (Clerk Karen Dowling absent).

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Franklin Ramirez, Supervisor

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Date

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Ed Guerra, Trustee

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Date

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Jose Villalobos, Trustee

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Date

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Verner Tepe, Trustee

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Date

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Susan Van Weelden, Trustee

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Date