

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of December 11, 2017 Minutes**

The regular meeting of the Town of Elgin, Illinois was held on December 11, 2017 in the Board Room of the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:00 p.m. The Pledge of Allegiance was led by Clerk Dowling.

**ROLL CALL**

Trustee Eduardo Guerra, Trustee Jose Villalobos arrived at 6:15 pm, Trustee Verner Tepe, Trustee Susan Van Weelden and Supervisor Franklin Ramirez were all present. **Quorum was established.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF MEETING MINUTES**

Corrections; Changed from Discussion held on why motor fuel tax increased by 5 %, to why tax levy increased by 5%. 3. Town and Road Levies changed to Trustee Van Weelden seconded both motions to accept Tax levy ordinance #17-05 and Road levy ordinance #17-06.

A motion was made by Trustee Van Weelden to approve the minutes as corrected. Motion seconded by Trustee Guerra. Motion carried 4-0-0.

**OLD BUSINESS**

A motion was made by Trustee Van Weelden to approve the Audit bills/funds for the period of November 7, 2017 to December 8, 2017 in the amount of \$14,331.70 for the General town fund, \$8,113.13 for the General Assistance fund for a total of \$22,443.83, \$2,130.73 for the Insurance fund for a total of all funds; \$24,575.56. Motion seconded by Trustee Guerra. Ayes; Trustee Van Weelden, Trustee Guerra, Trustee Tepe, Supervisor Ramirez. Nay's; None. Absent- Trustee Villalobos. Motion carried 4-0-0.

A motion was made by Trustee Guerra to approve the Board audit report for the period of December 11, 2017 in the amount of \$445,510.34 for the General town fund, \$12,774.75 for the General Assistance fund, \$234,193.77 for the General Road fund for a total of \$692,478.86. Discussion held. Motion seconded by Trustee Van Weelden. Aye's; Trustee Van Weelden, Trustee Guerra. Trustee Tepe, Supervisor Ramirez. Nay's; None. Absent Trustee Villalobos. . Motion carried 4-0-0.

**NEW BUSINESS**

**1. 2018 Meeting Schedule**

Trustee Villalobos made a motion to amend the 2018 meeting schedule to reflect a 6:30 pm start time. Motion seconded by Trustee Tepe. Discussion held. Supervisor Ramirez moved to adopt the meeting schedule as amended for the 2018 year. Motion seconded by Trustee Van Weelden. Discussion held. Trustee Van Weelden made a motion to amend the meeting time for November 5, 2018 to a start time of 4 pm. Motion seconded by Trustee Villalobos..Discussion held. Motion carried 5-0-0.

**2. Investment Policy**

Trustee Tepe made a motion to adopt the Investment policy as presented. Motion seconded by Supervisor Ramirez. Trustee Tepe made a motion to amend the investment policy language under accounting to read Board of Trustees and Road Commissioner. . Trustee Tepe made a motion to adopt the investment policy as amended. Motion seconded by Trustee Van Weelden. Motion carried 5-0-0.

**SUPERVISORS REPORT**

Quarterly newsletter will be out starting January 2018. Elgin Township is moving forward as a passport agency. All employees are certified now. Supervisor Ramirez was invited to speak at the Rotary Breakfast club in January. Supervisor Ramirez asked for the Boards feedback on the Townships of Illinois Conference that was held in November. Hanover Township Supervisor McGuire is willing to allow our board to use their applications for the Youth and Services committees.

**TRUSTEE COMMENTS**

Grant consultant Gloria Hunter has completed recommendations for the Grant application and will be here next month to make a presentation to us. Trustee Tepe went to do-over.me to discuss with them how we can help each other.

**ANNOUNCEMENTS-**

Next general meeting is scheduled for January 8, 2018, 6:30 pm. at the Township offices, 729 S McLean Blvd., Elgin Illinois 60123

**ADJOURNMENT**

Trustee Tepe moved to adjourn the meeting at 6:59 pm. Seconded by Trustee Villalobos.

Respectfully submitted by Town Clerk Karen Dowling

_____	_____
Karen Dowling, Town Clerk	Date
_____	_____
Franklin Ramirez, Supervisor	Date
_____	_____
Ed Guerra, Trustee	Date
_____	_____
Jose Villalobos, Trustee	Date
_____	_____
Verner Tepe, Trustee	Date
_____	_____
Susan Van Weelden, Trustee	Date