

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of October 5, 2020 Minutes**

The regular meeting of the Town of Elgin, Illinois was held on October 5, 2020 downstairs in meeting room A at the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:01 p.m.

**ROLL CALL**

Trustee Susan Van Weelden, Trustee Verner Tepe, Trustee Richard Poulton, Trustee Eduardo Guerra, Supervisor Franklin Ramirez were present. **Quorum was established.**

**PUBLIC COMMENTS** Dave Rickert the Kane County Treasurer reported that regarding property taxes, he is looking for a place to hold tax sale due to Covid.

**APPROVAL OF MEETING MINUTES**

September 14, 2020 Regular Town Board meeting; A motion was made by Trustee Van Weelden to approve the minutes. Motion seconded by Trustee Tepe. Motion carried 5-0-0.

Investment Report- No report.

**OTHER BUSINESS**

1. Assessor Comments; Assessor Surnicki is starting hearings Sept 28<sup>th</sup> and will go thru Oct. 16<sup>th</sup>. The complaints this year are down from last year.
2. Road Comments; Road Commissioner Seyller has one more brush pick next week. Still doing culvert replacements. Elgin Estates punch list is finished. We were reimbursed from the county for the Grant on the Coombs Rd bridge.
3. Kane County Sheriff Representative comments- There were vehicle burglaries in township in April of this year. Tickets are still being written on Coombs Rd.

**OLD BUSINESS**

Review & Audit Bills/funds; A motion was made by Trustee Tepe to approve the audit/bills funds for the period of 9/15/20 to 10/2/20 in the amount of \$727.52 for General Town fund, \$2,597.32 for General assistance fund, for a total of all funds \$3,324,849. Motion seconded by Trustee Poulton. Ayes; Trustee Poulton, Trustee Guerra, Trustee Tepe, Trustee Van Weelden, Supervisor Ramirez. Nays; None. Motion carried 5-0-0. A motion was made by Trustee Poulton to approve the audit/bills funds for the period of 10/5/20 to 10/5/20 in the amount of \$40,061.44 for the General Town fund, \$5,764.00 for General Assistance fund, \$585.53 for Senior fund, \$47,33.13 for General Road fund, \$3,116.20 for Insurance fund, for a total of all funds \$54,260.30. Motion seconded by Trustee Van Weelden. Discussion held. Motion carried 5-0-0.

**NEW BUSINESS**

1. Elgin Township Mental Health Board Appt- Shirley Bassett; Shirley gave us a brief background on herself and explained why she would like to be on the board. Supervisor Ramirez moved to approve Ms. Bassett. Seconded by Trustee Van Weelden. Motion carried 5-0-0.
2. ETMHB Tax Levy Rate; Supervisor Ramirez went over the tax levy rate. \$3.4 million is the highest we can go for the Levy. Discussion held. Supervisor Ramirez moved to postpone the tax levy rate until next month's meeting. Seconded by Trustee Poulton. Motion carried 5-0-0.
3. 2021-2025 Elected officials compensation; Discussion held. Trustee Tepe moved that Clerk and Trustee's salaries to remain the same. Seconded by Trustee Van Weelden. Motion carried 5-0-0. More discussion held. Trustee Tepe suggested COLA raises for Supervisor, Road Commissioner & Tax Assessor, & made a motion to increase by 1.5% each year. Seconded by Trustee Van Weelden. Discussion held.

**Elected Official Salaries 2021-2025;**

	<u>Supervisor</u>	<u>Road</u>	<u>Assessor</u>	<u>Clerk</u>	<u>Trustee</u>
	(1/1/22-1/1/2025)				
Current	\$92,523	\$95,244	\$100,323	\$6,000	\$5,000
<b>2021-2022</b>	\$93,910.85	\$96,672.66	\$101,827.85	\$6,000	\$5,000
<b>2022-2023</b>	\$95,319.51	\$98,122.75	\$103,355.27	\$6,000	\$5,000
<b>2023-2024</b>	\$96,749.30	\$99,594.59	\$104,905.60	\$6,000	\$5,000
<b>2024-2025</b>	\$98,200.54	\$101,088.51	\$106,479.18	\$6,000	\$5,000

\* Salary changes effective 5/15/21-5/15/2025 except Assessor

\* Assessor salary change effective 1/1/22-1/1/26

\* Clerk and Trustee's salaries froze for the next 4 years

Intensive Care/Cancer policies - Supervisor, Assessor, Highway Commissioner

Major Medical Family plan – Supervisor, Assessor, Highway Commissioner

Monthly Auto Allowance- \$350.00  
(Supervisor & Assessor) Effective 5/15/22

Supervisor made a motion to keep Ins, Cancer policies, and Auto allowance as is. Discussion held. Motion seconded by Trustee Poulton. Motion carried 5-0-0.

4. Investment Policy; Trustee Poulton and Tepe formed a committee with the two of them. Trustee Tepe went over the report and suggested another \$750,000 to be taken from Elgin State bank and invested in C.D.'s with the KCTCU. Trustee Tepe made a motion to purchase 3- \$250,00 C.D.'s totaling \$750,000 to be invested in the KCTCU. Motion seconded by Trustee Van Weelden. Motion carried 5-0-0.

5. Bees & Butterfly Update; ENCAP will execute the project. ENCAP and Nick Fuller feel the project should start in the spring of 2021.

6. Youth Committee Update; Trustee Van Weelden reported the first meeting will be held on Wednesday Dec. 9<sup>th</sup> at 6 pm at the Township. Still looking for 1 or more youth members.

7. Social Service Presentation Discussion; Supervisor Ramirez stated there will be an option to use Zoom. The presentations will be 5 minutes long and only questions from the Board will be taken.

**SUPERVISORS REPORT**

Mission, Vision and Values statements for the Mental Health board have been printed out. Passports are doing well, and expedited service is back. That should take 4-6 weeks and normal service should be 10-12 weeks. TOI Conference will be virtual this year and will be held Nov. 16 thru Nov 23<sup>rd</sup>, 2020.

**TRUSTEE COMMENTS**

Trustee Van Weelden noted there is a Ribbon cutting for Patten Mill park tonight. Self-guided tours are available, The South Elgin Economic Development Assoc. is holding a virtual breakfast Oct. 20<sup>th</sup> at 7:30 am. Long Red Line/1 Billion rising will meet via Zoom Oct 7<sup>th</sup>. Fox Valley women in mentoring virtual meeting will be Oct 8<sup>th</sup> and Sheriff Ron Hain will be the speaker. No Oct meeting for Upper river valley development authority board. Trustee Poulton noted no Senior Service meeting until Jan. 2021. Supervisor Ramirez will be the president of the Kiwanis club for 1 year. Mental Health Board meeting will be this Thursday.

**ANNOUNCEMENTS**

Next general meeting is scheduled for Monday November 9, 2020 at 4:00 pm. at the Township offices, 729 S. McLean Blvd. Elgin, IL 60123.

**ADJOURNMENT**

Supervisor Ramirez moved to adjourn. Motion seconded by Trustee Van Weelden. Motion carried 5-0-0. Meeting adjourned 7:34 pm.

Respectfully submitted by Clerk Dowling.

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Karen Dowling, Town Clerk

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Date

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Franklin Ramirez, Supervisor

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Eduardo Guerra, Trustee

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Verner Tepe, Trustee

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Susan Van Weelden, Trustee

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Richard Poulton, Trustee