

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 24-01

An ordinance appropriating for all town purposes for Elgin
Township, Kane County, Illinois, for the fiscal year beginning
April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Elgin Township,
Kane County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of
Elgin Township, be and the same are hereby appropriated for the
town purposes of Elgin Township, Kane
County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024
and ending March 31, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditure
is hereby adopted for the following funds,

General Town

Illinois Municipal Retirement Fund

General Assistance

Senior Citizens Services

708 Community Mental Health Fund

10	<u>GENERAL TOWN FUND</u>		<u>2023-2024</u>	<u>2024-2025</u>
			<u>Budgeted</u>	<u>Budgeted</u>
	BEGINNING BALANCE	April 1, 2024	\$ 2,729,850	\$ 2,552,994
	<u>REVENUES</u>			
400	Property Tax		\$ 1,891,070	\$ 1,980,000
403	Interest Income CD		\$ 12,912	\$ 73,000
404	Replacement Tax		\$ 442,725	\$ 300,000
408	Interest Income		\$ 29,824	\$ 50,000
407	Passport Income		\$ 5,000	\$ 4,000
410	Miscellaneous Income		\$ 18,234	\$ 10,000
418	TOIRMA Refund		\$ 4,967	\$ 5,000
	TOTAL REVENUES:		\$ 2,404,732	\$ 2,422,000
	TOTAL FUNDS AVAILABLE:		\$ 5,134,582	\$ 4,974,994
	<u>EXPENDITURES</u>			
	Administration		\$ 1,745,170	\$ 1,767,501
	Assessor		\$ 659,562	\$ 674,499
			\$ 2,404,732	\$ 2,442,000
	TOTAL EXPENDITURES:		\$ 2,404,732	\$ 2,442,000
	TOTAL APPROPRIATIONS:		\$ 2,404,732	\$ 2,442,000
	ENDING BALANCE	March 31, 2025	\$ 2,729,850	\$ 2,532,994

101	<u>ADMINISTRATION</u>	<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
	<u>PERSONNEL</u>		
201	FICA Expense	\$ 30,070	\$ 30,070
202	Medicare Payable	\$ 7,500	\$ 7,500
500	Salaries	\$ 485,000	\$ 495,031
502	Health Insurance	\$ 99,000	\$ 100,000
504	Unemployment Insurance	\$ 1,000	\$ 1,000
506	Worker's Compensation	\$ -	\$ -
508	Social Security Contribution	\$ -	\$ -
		\$ 622,570	\$ 633,601
	<u>CONTRACTUAL SERVICES</u>		
516	Maintenance Service/Supplis-Vehicle	\$ 1,000	\$ 1,000
518	Maintenance Service-Grounds	\$ 2,000	\$ 12,000
520	Maintenance Service-Building	\$ 25,000	\$ 25,000
522	Maintenance Service-Equipment	\$ 25,000	\$ 25,000
524	Accounting Service	\$ 25,000	\$ 23,500
526	Legal Service	\$ 15,000	\$ 25,000
528	Postage	\$ 8,000	\$ 12,000
530	Telephone	\$ 8,500	\$ 5,000
532	Publishing	\$ 1,000	\$ 1,000
534	Printing/ Public Relations	\$ 48,500	\$ 80,000
536	Dues	\$ 5,000	\$ 3,000
538	Travel Expense/ Meeting	\$ 8,000	\$ 6,000
540	Training	\$ 2,500	\$ 2,500
541	Publications	\$ 1,500	\$ 1,500
542	Utilities	\$ 19,500	\$ 25,000
544	Worker's Compensation/Liability Insurance	\$ 35,000	\$ 35,000
550	Battery Recycling	\$ 15,000	\$ 20,000
555	Yard Waste Stickers	\$ 1,500	\$ -
529	Passport Postage	\$ 900	\$ 900
562	Office Supplies - Passports	\$ 200	\$ 500
		\$ 248,100	\$ 303,900
	<u>COMMODITIES</u>		
560	Office Supplies	\$ 8,000	\$ 8,000
	Operating Supplies	\$ -	\$ -
		\$ 8,000	\$ 8,000
	<u>CAPITAL OUTLAY</u>		
570	Contract Payment- Ride in Kane (Disabled)	\$ 12,000	\$ 5,000
573	Interfund - 708 CMHB Loan	\$ -	\$ -
574	Transfer - General Assistance	\$ 50,000	\$ 50,000
578	Equipment	\$ 12,000	\$ 12,000
579	Building Reserve	\$ 75,000	\$ 75,000
599	Contingencies	\$ 80,000	\$ 40,000
		\$ 229,000	\$ 182,000

OTHER EXPENDITURES

580	Miscellaneous Expense	\$	2,500	\$	5,000
604	Social Service Agency Misc. Grants	\$	500,000	\$	500,000
608	Community Room Expenses/Supplies	\$	10,000	\$	10,000
610	Youth Programs	\$	125,000	\$	125,000
		\$	637,500	\$	640,000

TOTAL ADMINISTRATION: \$ 1,745,170 \$ 1,767,501

2023-2024 **2024-2025**
Budgeted **Budgeted**

102 **ASSESSOR**

PERSONNEL

201	FICA Expense	\$	21,000	\$	21,000
202	Medicare Payable	\$	5,000	\$	5,800
500	Salaries	\$	385,010	\$	385,010
502	Health Insurance	\$	123,789	\$	123,789
504	Unemployment Insurance	\$	800	\$	800
508	Social Security Contribution	\$	-	\$	-
		\$	535,599	\$	536,399

CONTRACTUAL SERVICES

522	Maintenance Service-Equipment	\$	34,285	\$	40,300
524	Maintenance Service-Vehicle	\$	3,000	\$	4,000
528	Postage	\$	525	\$	525
530	Telephone	\$	3,000	\$	3,300
532	Publishing	\$	200	\$	200
534	Printing	\$	500	\$	500
536	Dues	\$	2,500	\$	2,500
538	Travel Expenses	\$	6,100	\$	6,100
540	Training	\$	5,500	\$	7,500
541	Publications	\$	600	\$	675
545	Data Services	\$	27,753	\$	29,500
		\$	83,963	\$	95,100

COMMODITIES

560	Office Supplies	\$	4,000	\$	4,000
-----	-----------------	----	-------	----	-------

CAPITAL OUTLAY

578	Equipment- Computer	\$	14,000	\$	17,000
582	Vehicle	\$	-	\$	-
		\$	14,000	\$	17,000

OTHER EXPENDITURES

599	Contingencies	\$	2,000	\$	2,000
580	Professional Services	\$	20,000	\$	20,000

\$ 22,000 \$ 22,000

TOTAL ASSESSOR:

\$ 659,562 \$ 674,499

		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
300	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>		
	BEGINNING BALANCE	April 1, 2024 \$	158,657 \$ 158,657
	<u>REVENUES</u>		
400	Property Tax	\$ 81,602	\$ 60,000
	Replacement Tax	\$ -	\$ -
408	Interest Income	\$ 500	\$ 500
	TOTAL REVENUES:	\$ 82,102	\$ 60,500
	TOTAL FUNDS AVAILABLE:	\$ 240,759	\$ 219,157
	<u>EXPENDITURES</u>		
	<u>PERSONNEL</u>		
510	Retirement Contribution	\$ 19,255	\$ 50,000
	TOTAL APPROPRIATIONS:	\$ -	\$ 50,000
	ENDING BALANCE	March 31, 2025 \$	221,505 \$ 169,157

200 <u>GENERAL ASSISTANCE FUND</u>		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
BEGINNING BALANCE	April 1, 2024	\$ (414,905)	\$ (414,905)
<u>REVENUES</u>			
400	Property Tax	\$ 99,949	\$ 105,000
403	Interfund - General Town	\$ -	\$ -
408	Interest Income	\$ 500	\$ 500
410	Miscellaneous Income	\$ 17,000	\$ 17,000
412	Reimb. Other Townships	\$ 7,000	\$ 7,000
TOTAL REVENUES:		\$ 124,449	\$ 129,500
TOTAL FUNDS AVAILABLE:		\$ (290,456)	(\$285,405)
<u>EXPENDITURES</u>			
	Administration	\$ 177,050	\$ 170,550
	Home Relief	\$ 218,800	\$ 218,800
TOTAL EXPENDITURES:		\$ 395,850	\$ 389,350
TOTAL APPROPRIATIONS:		\$ 395,850	\$ 389,350
ENDING BALANCE	March 31, 2025	\$ (686,306)	(\$674,755)

		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
<u>ADMINISTRATION</u>			
<u>PERSONNEL</u>			
201	FICA Expense	\$ 7,000	\$ 7,000
202	Medicare Payable	\$ 2,000	\$ 2,000
500	Salaries	\$ 108,000	\$ 108,000
502	Health Insurance	\$ 27,000	\$ 27,000
504	Unemployment Insurance	\$ 150	\$ 150
506	Worker's Compensation	\$ -	\$ -
508	Social Security Contribution	\$ -	\$ -
		\$ 144,150	\$ 144,150
<u>CONTRACTUAL SERVICES</u>			
528	Postage	\$ -	\$ -
532	Publishing	\$ -	\$ -
534	Printing/Public Relations	\$ 200	\$ 200
538	Travel & Training Expenses	\$ 500	\$ 1,000
542	Utilities	\$ 5,000	\$ 6,000
550	Rent	\$ 12,000	\$ 12,000
		\$ 17,700	\$ 19,200
<u>COMMODITIES</u>			
560	Office Supplies	\$ 1,200	1200
<u>CAPITAL OUTLAY</u>			
574	Equipment	\$ 9,000	3000
<u>OTHER EXPENDITURES</u>			
576	Miscellaneous Expense	\$ 5,000	3000

TOTAL ADMINISTRATION: \$ 177,050 \$ 170,550

		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
<u>HOME RELIEF</u>			
COMMODITIES & CONTRACTUAL SERVICES			
600	Physician Service	\$ 400	\$ 400
602	Hospital Service-In Patient	\$ 400	\$ 400
604	Hospital Service-Out Patient	\$ 400	\$ 400
606	Drugs	\$ 400	\$ 400
608	Dental Service	\$ 100	\$ 100
610	Other Medical Services	\$ 400	\$ 400
612	Funeral & Burial Service	\$ 1,500	\$ 1,500
614	Shelter	\$ 65,000	\$ 65,000
616	Utility Payment	\$ 20,000	\$ 10,000
618	Ambulance	\$ 400	\$ 400
620	Workfare	\$ 5,000	\$ 8,000
622	Miscellaneous	\$ 5,000	\$ 3,000
624	Fuel	\$ 400	\$ 400
626	Food	\$ 45,000	\$ 45,000
628	Emergency Assistance	\$ 68,000	\$ 75,000
630	Disaster Assistance	\$ 3,000	\$ 5,000
632	GA Catastrophe Insurance	\$ -	\$ -
699	Contingencies	\$ 3,000	\$ 3,000
		\$ 218,400	\$ 218,400
<u>OTHER EXPENDITURES</u>			
580	Miscellaneous Expense	\$ 400	\$ 400
	TOTAL HOME RELIEF:	\$ 218,800	\$ 218,800

320 <u>SENIOR CITIZENS SERVICES</u>		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
BEGINNING BALANCE			
	April 1, 2024	\$ 66,370	\$ 66,370
<u>REVENUES</u>			
400	Property Tax	\$ 480,000	\$ 504,000
408	Interest Income	\$ 1,000	\$ 1,000
410	Miscellaneous Income		
TOTAL REVENUES:		\$ 481,000	\$ 505,000
TOTAL FUNDS AVAILABLE:		\$ 547,370	\$ 571,370
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
500	Salaries	\$ -	\$ -
502	Health Insurance	\$ -	\$ -
504	Unemployment Insurance	\$ -	\$ -
508	Social Security Contribution	\$ -	\$ -
		\$ -	\$ -
<u>SENIOR CITIZENS SERVICES</u>			
602	Elgin Twp TRIAD Program	\$ 12,000	\$ 12,000
603	Miscellaneous	\$ 400,000	\$ 401,000
604	Contingencies	\$ 10,000	\$ 10,000
607	Senior Utility Assistance Program	\$ 20,000	\$ 20,000
605	Prescription Drug Program	\$ 10,000	\$ 6,900
606	Senior Services Contract	\$ -	\$ -
608	Township Transportation Services	\$ 5,000	\$ 8,600
609	Township Senior Programming	\$ 5,000	\$ 6,500
534	Printing/Public Relations	\$ 18,000	\$ 18,000
	Ride in Kane (Seniors)	\$ -	\$ 7,000
	SAP Service Agency Partner Subsidy	\$ -	\$ 15,000
		\$ 480,000	\$ 505,000
TOTAL EXPENDITURES:		\$ 480,000	\$ 505,000
TOTAL APPROPRIATIONS:		\$ 480,000	\$ 505,000

ENDING BALANCE

March 31, 2025 \$ 67,370 \$ 66,370

		<u>2023-2024</u>	<u>2024-2025</u>
		<u>Budgeted</u>	<u>Budgeted</u>
350	<u>708 COMMUNITY MENTAL HEALTH FUND</u>		
	BEGINNING BALANCE	April 1, 2024 \$ 38,000	\$ -
	<u>REVENUES</u>		
400	Property Tax	\$ 40,000	\$ 1,400,000
408	Interest Income	\$ -	\$ -
409	Grant Revenue	\$ -	\$ -
410	Miscellaneous Income	\$ -	\$ -
413	Loan from Town	\$ -	\$ -
	TOTAL REVENUES:	\$ 40,000	\$ 1,400,000
	TOTAL FUNDS AVAILABLE:	\$ 78,000	\$ 1,400,000
	<u>EXPENDITURES</u>		
	<u>CONTRACTURAL SERVICES</u>		
523	Consultant Fees	\$ 18,000	\$ 18,000
525	Professional Services	\$ 20,000	\$ 20,000
526	Legal Services	\$ -	\$ -
528	Postage	\$ -	\$ -
532	Publishing	\$ -	\$ -
534	Printing/Public Relations	\$ -	\$ -
536	Dues	\$ -	\$ -
538	Travel Expenses/Meetings	\$ -	\$ -
540	Training	\$ -	\$ -
541	Publications	\$ -	\$ -
		\$ 38,000	\$ 38,000
	<u>OTHER EXPENDITURES</u>		
604	Contingencies	\$ -	\$ -
	<u>COMMODITIES</u>		
560	Office Supplies	\$ -	\$ -
	<u>CAPITAL OUTLAY</u>		
577	Interfund - Town Loan	\$ 40,000	\$ 40,000
	<u>OTHER EXPENDITURES</u>		
580	Miscellaneous Expense	\$ -	\$ 1,322,000
604	Social Service Agency Funding	\$ -	\$ -
	TOTAL EXPENDITURES:	\$ 78,000	\$ 1,400,000

TOTAL APPROPRIATIONS:		\$	78,000	\$	1,400,000
ENDING BALANCE	March 31, 2025	\$	-	\$	-

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as

follows:			2024-2025		2024-2025
100	General Town Fund	\$	2,404,732	\$	2,442,000
300	Illinois Municipal Retirement Fund (IMRF)	\$	19,255	\$	50,000
200	General Assistance Fund	\$	395,850	\$	389,350
320	Senior Citizens Services	\$	480,000	\$	505,000
350	708 Community Mental Health Fund	\$	38,000	\$	1,400,000
	TOTAL APPROPRIATIONS:	\$	3,299,837	\$	4,786,350

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amount of Three Million Three Hundred Seventy-seven Thousand Eight Hundred Thirty-seven dollars & 00/100 cents. (\$3,377,837.00) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinar of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed wit the County Clerk within 30 days after adoption.

ADOPTED this _____ day of _____, 2024 pursuant to a roll call vote by Board of Trustees of Elgin Township, Kane County, Illinois.

BOARD OF TRUSTEES

NAY

ABSENT

Kenneth C. Bruderle

Mark Bialek

Alejandro (Alex) Lopez

Janet Rogalla

Eric Stare

Town Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Elgin Township, Kane County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning _____, 20__ and ending _____, 20__ as adopted this ____ day of _____, 20__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and behalf of Elgin Township, Kane County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20__

Town Clerk

Filed this _____ day of _____, 20__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Elgin Township, Kane County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Elgin Township, Kane County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 20__

Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 20__

County Clerk

