

**708 Community Mental Health Board Planning Committee Meeting**  
**729 S McLean Blvd, Elgin, IL**  
**February 21, 2024, Minutes**

The meeting of the Elgin Township Community Mental Health Board Planning Committee was held at the lower level of the Township Building. The meeting was called to order by the Committee Chair Suzanne Rozycki at 5:00. Ms. Rozycki led the Committee in the Pledge of Allegiance.

**Roll Call:** Committee Chair Suzann Rozycki, Michelle Diaz, Blaine Miner, and Amanda Teachout.

**Approval of Agenda:** Mr. Miner moved to approve the agenda of February 21 and Ms. Rozycki seconded. The motion carried.

**Committee Chair Report:** None.

**Approval of Minutes:** Ms. Teachout moved to approve the minutes of November 1, 2023 and Mr. Miner seconded the motion. The motion carried. Ms. Teachout moved to approve the minutes of January 3, 2024 and Mr. Miner seconded. The motion passed.

**Committee Member Comments:** None.

**Approval of Elgin Mental Health Board Logo:** Mr. Miner moved to approve the Elgin Township Community Mental Health Board logo and send it to the full committee for approval. Ms. Teachout seconded. The motion passed.

**Discussion of Funding Priorities:** Ms. Rozycki opened the floor up to discussion regarding identifying funding priorities for the first funding cycle. Mr. Miner suggested ranking agencies that apply for funding based on the Needs Assessment. Mr. Miner also suggested finding serves that are not funded and tailoring the Notice of Funding Opportunity to those programs to encourage filling the gaps. Ms. Diaz asked about how other Townships fund and Ms. Teachout encouraged the Board to look at funding as beginning relationships and taking longer approaches to those partnerships. Mr. Miner suggested having the Board Chair attend the Elgin Human Services Council and the Planning Committee concurred. Ms. Teachout also encouraged the Board to look at prevention services. Mr. Rozycki shared that she would also like to prioritize some scholarships and educational opportunities.

**Discussion of Funding Applications:** Ms. Rozycki asked the Committee if they suggested any changes to the funding applications before they went to the full committee. The Planning Committee agreed they were ready to present.

**Public Comment:** None.

**Announcements:** None.

**Adjournment/Recess:** Mr. Miner moved to adjourn the meeting and Ms. Teachout seconded. The motion carried. Ms. Rozycki adjourned the meeting at 5:42.

Respectfully submitted,

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Amanda Teachout, Secretary

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Date