## 708 Community Mental Health Board Planning Committee Meeting 729 S McLean Blvd, Elgin, IL January 3, 2024 Minutes

The meeting of the Elgin Township 708 Community Mental Health Board Planning Committee was held in the lower level of the Township Building. The meeting was called to order by Committee Chair Suzanne Rozycki at 5:10. Ms. Rozycki led the Committee in the Pledge of Allegiance.

Roll Call: Committee Chair Suzanne Rozycki, Amanda Teachout, Blaine Miner.

**Approval of the Agenda:** Mr. Miner moved to approve the agenda and Ms. Teachout seconded and the motion passes.

Committee Chair Report: None

- A. Approval of Minutes of November 1, 2023: Due to illness, the minutes were deferred.
- **B. Committee Member Comments (if any)** none.
- **C. Review of Funding Application:** The Committee worked through the draft applications questions and made changes and discussed each question. The Committee also asked that instructions be included. Ms. Teachout volunteered to format the application and bring it to the next meeting of the Planning Committee.
- **D. Discussion of Communication Strategy-** Ms. Rozcyki asked about the progression of the Elgin Township website that is expected to include a page for the Mental Health Board. Staff of the Elgin Township is working currently on that website
- E. Recognize Public Comments- None
- **E. Adjournment** Mr. Miner moved to adjourn at 6:08 pm and Ms. Teachout seconded. The motion carried and the meeting was adjourned.