

708 Community Mental Health Board Finance Committee Meeting
729 S McLean Blvd, Elgin, IL
September 27, 2023 Minutes

The meeting of the Elgin Township 708 Community Mental Health Board Finance Committee was held in the lower level of the Township Building. The meeting was called to order by Committee Chair Michael Warren, at 5:32. Mr. Warren led the Committee in the Pledge of Allegiance.

Roll Call: Committee Chair Michael Warren, Farrah Stephen, Amanda Teachout and Planning Committee Chair Suzanne Rozcyski present. Not Present, Trustee Alex Lopez and Mental Health Board Chair Andrew Sosnowski.

Committee Chair Report: No report

A. Approval of the Minutes of August 16, 2023- Ms. Teachout moved to amend the minutes of August 16, 2023 to correct the date reflected. The motion passed 3-0-0. Ms. Stephen then moved to approve the Finance Committee minutes of August 16, 2023 and Ms. Teachout seconded. The motion passed 3-0-0.

C. Old Business: There was no old business.

D. New Business

1. Discussion of Strategies for Transparency and Public Communication- Committee Chair Warren expressed that the committee needed to determine a recommendation for a levy soon and wanted to be as transparent with the community as possible. The Committee Chair asked the committee for ideas on how best to communicate with the residents. Ms. Stephen suggested the Township newsletter and other printed materials. Ms. Teachout suggested social media updates. Mr. Warren suggested a robust website connected to the Township website and bullet points for front desk staff of Elgin Township. Ms. Stephen also suggested working with the Library to get the word out. Mr. Warren asked Ms. Teachout to have a template of a press release for the next meeting.

2. Discussion of Administrative Budget- Committee Chair Warren asked Ms. Teachout what could be cut from the administrative budget reported on at the last meeting. Ms. Teachout felt that Elgin Township Services, legal, and Equipment/Database line items were non-negotiable and Mr. Warren asked for an updated draft administrative budget for the next meeting.

3. Discussion of Recommended Levy Amount- Committee Chair Warren expressed that this meeting was just a discussion. He presented a chart that Mental Health Board member Ms. Rozcyski had prepared of levy amounts for at different percentages for various estimated assessed value. Mr. Warren brought up the senior levy for comparison. Discussion ensued.

E. Committee Member Comments (if any) – Mr. Warren thanked Ms. Rozcyski for preparing the chart and expressed that it was very helpful. Ms. Farrah stated that she felt the job of recommending a levy is difficult, but she felt empowered by the chart prepared.

C. Recognize Public Comments- There were no public comments.

D. Announcements- Committee Chair Warren stated that the committee and the Board were now under a crunch to recommend a levy. He suggested the committee meet again on October 11 to come up with a recommended levy. That will allow the full Board to agree on one to have it to the Elgin Township Board for their November meeting. The Committee concurred. Mr. Warren reminded the committee the next full 708 Board meeting was October 18th.

E. Adjournment- Ms. Stephen moved to adjourn at 6:23 pm and Ms. Teachout seconded. The motion carried and the meeting was adjourned.