

**Elgin Township Board**  
**729 S. McLean Blvd Elgin, IL 60123**  
**Meeting of July 9, 2018 Minutes**

The regular meeting of the Town of Elgin, Illinois was held on July 9, 2018 in the Board Room of the Elgin Township Building. The meeting was called to order by Supervisor Franklin Ramirez at 6:30 p.m.

**ROLL CALL**

Trustee Eduardo Guerra, Trustee Jose Villalobos, Trustee Verner Tepe, Trustee Susan Van Weelden and Supervisor Franklin Ramirez were all present. **Quorum was established.**

**PUBLIC COMMENTS**

None.

**APPROVAL OF MEETING MINUTES**

A motion was made by Trustee Tepe to approve the minutes of the Township Board meeting. Motion seconded by Trustee Guerra. A motion was made by Trustee Van Weelden to approve the minutes of the public hearing of the General Town meeting. Motion seconded by Trustee Tepe. Motion carried 5-0-0.

**OLD BUSINESS**

Review and Audit of bills/funds. Trustee Tepe made a motion to approve the audit/bills funds for the period of 6/12/18 to 7/6/18 in the amount of \$867.02 for General Town fund, \$6,456.67.00 for General assistance, for a total of all funds \$7,323.69. Motion seconded by Trustee Villalobos. Ayes; Trustee Tepe, Trustee Van Weelden, Trustee Villalobos, Trustee Guerra, Supervisor Ramirez. Nays; None. Motion carried 5-0-0.

A motion was made by Trustee Van Weelden to approve the Board audit report for the period of 7/9/18 in the amount of \$49,194.71 for the General town fund, \$7,399.06 for the General assistance fund, \$9,378.40 for the General road fund, \$2,326.86 for the Insurance fund for a total of all funds \$79,443.62. Motion seconded by Trustee Villalobos. Discussion held. Ayes; Trustee Van Weelden, Trustee Villalobos, Trustee Guerra, Supervisor Ramirez, Nays; Trustee Tepe. Motion carried 4-1-0.

**NEW BUSINESS**

1. CPA Audit- Lauterbach & Amen, LLP. Sean Hickey from Lauterbach & Amen, presented the audit. He briefly discussed the Annual Financial Report and the Management letter for recommendations for the board. Supervisor Ramirez moved to adopt the audit as presented. Seconded by Trustee Van Weelden. Motion carried 5-0-0.
  
2. Becky Hardekopf from Zoom Grants (an online Grant management system) gave a presentation on the Grant system.

**OTHER BUSINESS**

1. Assessor comments; None.
2. Road comments; Commissioner Seyller did some work in front parking lot. Lot is being repaved. Coombs Rd still has standing water on it.

**SUPERVISORS REPORT**

Supervisor Ramirez received 23 applications for Seniors programs and 2 for the Youth programs.

In house Passport training will begin July 16, 2018. Advised to hold off on investment policy from Wintrust Bank since interest rates are going to go up. Working on a September 1<sup>st</sup> start date for the Newsletter. The Townships of Illinois conference is November 11 to November 13, 2018.

**TRUSTEE COMMENTS**

Trustee Tepe noted the investment policy should be looked into.

**ANNOUNCEMENTS-**

Next general meeting is scheduled for Monday August 13, 2018, 6:30 pm. at the Township offices, 729 S McLean Blvd., Elgin Illinois 60123. Sue Erickson from Making Kane County Fit for Kids presented the board with a plaque. Rich Jacobs introduced Aman, a guest from France. He wants to study IT and is here on an English immersion for 3 weeks.

**ADJOURNMENT**

Supervisor Ramirez moved to adjourn, seconded by Trustee Villalobos. Motion carried 5-0-0. Meeting adjourned 7:45 pm.

Respectfully submitted by Clerk Dowling.

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Karen Dowling, Town Clerk

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Date

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Franklin Ramirez, Supervisor

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Date

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Ed Guerra, Trustee

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Date

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Jose Villalobos, Trustee

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Date

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Verner Tepe, Trustee

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Date

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Susan Van Weelden, Trustee

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Date