

Mail FOIA Requests to: Elgin Township Assessor  
729 So. Mclean Blvd.  
Elgin IL 60123  
Or email request to: elgintwp.foia@ameritech.net

## REQUEST FOR PUBLIC RECORDS

TO: FOIA Officer  
Elgin Township Assessor

REQUESTOR:

Name:

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Address:

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-----  
City State Zip

-----  
(Telephone Number)

-----  
(Email Address)

**DESCRIPTION OF REQUESTED RECORDS:**

**Inspection Only** ( )

**Copies Only** ( )

**Inspection and Copies** ( )

**Request Returned by: Mail** ( ) **Email** ( )

Signature:

Date:

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**\*\*FOR TOWNSHIP USE ONLY\*\***

Date Request Received:\_\_\_\_\_

Date Response Due:\_\_\_\_\_

Response Received by/ Sent by:\_\_\_\_\_ Date:\_\_\_\_\_